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**LICENSING SUB-COMMITTEE**

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**MEETING TO BE HELD IN CIVIC HALL, LEEDS ON  
TUESDAY, 15TH NOVEMBER, 2022 AT 10.00 AM**

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**MEMBERSHIP**

**Councillors**

A Hutchison - Morley North;  
J Illingworth - Kirkstall;  
A Smart - Armley;

**Please do not attend the meeting in person if you have symptoms of Covid-19 and please follow current public health advice to avoid passing the virus to other people.**

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**Enquiries specific to  
Entertainment Licensing:**

**Matthew Nelson  
Tel No: 0113 37 85337**

**Agenda compiled by:  
Governance and Scrutiny  
Support  
Civic Hall  
LEEDS LS1 1UR  
Tel No: 0113 37 88657**

## **CONFIDENTIAL AND EXEMPT ITEMS**

The reason for confidentiality or exemption is stated on the agenda and on each of the reports in terms of Access to Information Procedure Rules 9.2 or 10.4(1) to (7). The number or numbers stated in the agenda and reports correspond to the reasons for exemption / confidentiality below:

### **9.0 Confidential information – requirement to exclude public access**

9.1 The public must be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. Likewise, public access to reports, background papers, and minutes will also be excluded.

### **9.2 Confidential information means**

- (a) information given to the Council by a Government Department on terms which forbid its public disclosure or
- (b) information the disclosure of which to the public is prohibited by or under another Act or by Court Order. Generally personal information which identifies an individual, must not be disclosed under the data protection and human rights rules.

### **10.0 Exempt information – discretion to exclude public access**

10.1 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed provided:

- (a) the meeting resolves so to exclude the public, and that resolution identifies the proceedings or part of the proceedings to which it applies, and
- (b) that resolution states by reference to the descriptions in Schedule 12A to the Local Government Act 1972 (paragraph 10.4 below) the description of the exempt information giving rise to the exclusion of the public.
- (c) that resolution states, by reference to reasons given in a relevant report or otherwise, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10.2 In these circumstances, public access to reports, background papers and minutes will also be excluded.

10.3 Where the meeting will determine any person's civil rights or obligations, or adversely affect their possessions, Article 6 of the Human Rights Act 1998 establishes a presumption that the meeting will be held in public unless a private hearing is necessary for one of the reasons specified in Article 6.

10.4 Exempt information means information falling within the following categories (subject to any condition):

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes –
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p style="text-align: center;"><b><u>PRELIMINARY PROCEDURES</u></b></p> <p><b>ELECTION OF THE CHAIR</b></p> <p>To seek nominations for the election for the position of Chair.</p>	
2			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance and Scrutiny Support at least 24 hours before the meeting)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1) To highlight reports or appendices which:</p> <p>a) officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>b) To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>c) If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information</p> <p>2) To note that under the Licensing Procedure rules, the press and the public will be excluded from that part of the hearing where Members will deliberate on each application as it is in the public interest to allow the Members to have a full and frank debate on the matter before them.</p>	
4			<p><b>LATE ITEMS</b></p> <p>To identify any applications as late items of business which have been admitted to the agenda for consideration</p> <p>(the special circumstances shall be identified in the minutes)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
5			<p><b>DECLARATION OF INTERESTS</b></p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p> <p><b><u>HEARINGS</u></b></p>	
6			<p><b>CERTIFICATION OF FILMS – LEEDS PALESTINIAN FILM FESTIVAL 2022</b></p> <p>To receive and consider the attached report of the Chief Officer (Elections and Regulatory) regarding an application for the certification of seven films in respect of the Leeds Palestinian Film Festival 2022. The screenings are scheduled to take place between 21st November and 9th December 2022, at various venues throughout Leeds.</p>	7 - 10
7			<p><b>APPLICATION FOR THE GRANT OF A PREMISES LICENCE FOR MORLEY CRICKET AND SPORTS CLUB, SCATCHERD LANE, MORLEY, LEEDS, LS27 0JJ</b></p> <p>To receive and consider the attached report of the Chief Officer (Elections and Regulatory) regarding an application for the grant of a premises licence, made by The General Committee of Morley Cricket &amp; Sports Club, for Morley Cricket And Sports Club, Scatcherd Lane, Morley, Leeds, LS27 0JJ.</p>	11 - 106
8			<p><b>APPLICATION FOR THE GRANT OF A PREMISES LICENCE FOR CAT'S PYJAMAS UNIT 2, 5 STAINBECK LANE, MEANWOOD, LEEDS, LS7 3PJ</b></p> <p>To receive and consider the attached report of the Chief Officer (Elections and Regulatory) regarding an application for the grant of a premises licence made by Mr Zulfiqar Hussain, for Cat's Pyjamas, Unit 2, 5 Stainbeck Lane, Meanwood, Leeds, LS7 3PJ.</p>	107 - 142

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			<p><b><u>Third Party Recording</u></b></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ul style="list-style-type: none"> <li>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</li> <li>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</li> </ul> <p>‘We strive to ensure our public committee meetings are inclusive and accessible for all. If you are intending to observe a public meeting in-person, please advise us in advance of any specific access requirements that we need to take into account by email (<a href="mailto:FacilitiesManagement@leeds.gov.uk">FacilitiesManagement@leeds.gov.uk</a>). Please state the name, date and start time of the committee meeting you will be observing and include your full name and contact details’.</p>	

**Report of:** Chief Officer, Elections and Regulatory

**Report to:** Licensing Sub Committee

**Date:** Tuesday, 15<sup>th</sup> November 2022

**Subject:** Certification of Films – Leeds Palestinian Film Festival 2022

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):	Little London & Woodhouse, Beeston & Holbeck, Headingley & Hyde Park, Otley & Yeadon and Killingbeck & Seacroft	
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

## Executive Summary

To advise Licensing Sub Committee Members of an application for the certification of seven films in respect of the Leeds Palestinian Film Festival 2022. The screenings are scheduled to take place between 21st November and 9<sup>th</sup> December 2022, at various venues throughout Leeds.

### 1.0 Purpose of this Report

1.1 This report informs Members with the background, history and issues of an application made under the Licensing Act 2003 (“the Act”) for the certification of a film that does not currently have a BBFC (British Board of Film Classification) certification. Finally, this report informs Members of the options available to them when considering an application for the certification of films.

### 2.0 Background Information

2.1 The Licensing Act 2003 applies to premises which provide film exhibitions. At present there are a total of 8 cinemas licensed in the Leeds district.

2.2 The majority of films shown in cinemas will carry a certificate from the BBFC, the categories of which are as follows:

**Category U**                      **Universal. Suitable for all.**

A U film should be suitable for audiences aged four years and over, although it is impossible to predict what might upset any particular child. U films should be set within a positive framework and should offer reassuring counterbalances to any violence, threat or horror.

**Category PG**                      **Parental Guidance. General viewing, but some scenes may be unsuitable for young children.**

A PG film should not unsettle a child aged around eight or older. Unaccompanied children of any age may watch, but parents are advised to consider whether the content may upset younger or more sensitive children.

**Category 12A/12**                      **Suitable for 12 years and over.**

Films classified 12A and video works classified 12 contain material that is not generally suitable for children aged under 12. No one younger than 12 may see a 12A film in a cinema unless accompanied by an adult. Adults planning to take a child under 12 to view a 12A film should consider whether the film is suitable for that child. To help them decide, the BBFC recommend that they check the ratings info for that film in advance. No one younger than 12 may rent or buy a 12 rated video work.

**Category 15**                      **Suitable only for 15 years and over.**

No one younger than 15 may see a 15 film in a cinema. No one younger than 15 may rent or buy a 15 rated video work.

**Category 18**                      **Suitable only for adults.**

No one younger than 18 may see an 18 film in a cinema. No one younger than 18 may rent or buy an 18 rated video work.

**Category R18**                      **To be shown only in specially licensed cinemas, or supplied only in licensed sex shops and to adults only.**

The R18 category is a special and legally restricted classification primarily for explicit works of consenting sex or strong fetish material involving adults. Films may only be shown to adults in specially licensed cinemas, and video works may be supplied to adults only in licensed sex shops. R18 video works may not be supplied by mail order.

2.3 In addition to licensing premises for film exhibitions, the licensing authority has a duty under Section 20 of the Licensing Act 2003 to categorise a film which is absent of a certificate from a film classification body such as the BBFC. The licensing authority may also reject or modify a film which has received certification from the BBFC.

2.4 A copy of the current BBFC Classification Guidelines are available [here](#).



### 3.0 Main Issues

3.1 An application has been received to certify seven of films to be shown as part of Leeds Palestinian Film Festival 2022. The films are schedule for screening between 21<sup>st</sup> November and 9<sup>th</sup> December 2022, at Wheeler Hall (LS2), Slung Low (LS11), HEART (LS6), Otley Courthouse (LS21) and Chapel FM, Old Seacroft Chapel (LS14).

3.2 Full details of each film requesting classification are as follows:

Title	Hanan Hashrawi: A Woman of her Time
Synopsis	A 1996 Documentary following part of the life of Hanan Hashrawi, a Palestinian politician.
Recommended Classification	15

Title	Frontiers of Dreams & Fears
Synopsis	A 2001 Documentary explores the lives of a group of Palestinian children growing and teenage girls up in refugee camps. Two girls live in refugee camps miles apart manage to communicate and become friends despite the overwhelming barriers.
Recommended Classification	15

Title	Roadmap to Apartheid
Synopsis	A 2012 Documentary comparing the many similar laws and tools used by both Israel and apartheid-era South Africa, using archival material and anecdotes from South Africans and Palestine.
Recommended Classification	15

Title	Tantura
Synopsis	A 2022 Documentary unearthing new information about the one of the Palestinian villages that were depopulated in 1948 and what the "Nakba" means in Israeli society.
Recommended Classification	15

Title	Boycott
Synopsis	A 2022 Documentary tracing the impact of state legislation designed to penalize individuals and companies that choose to boycott Israel due to its human rights record. The film looks at the implications of anti-boycott legislation and follows everyday Americans standing up to protect our rights in an age of shifting politics and threats to freedom of speech.
Recommended Classification	15

Title	Tour Wadi Hilweh, Silwan
Synopsis	Documentary about arts projects showing resistance to illegal settlers in Silwan, a Palestinian neighborhood situated in East Jerusalem.
Recommended Classification	15

3.3 A representative on behalf of the Leeds Palestinian Film Festival is due to attend the hearing and provide additional details of each film.

#### **4.0 Screeners**

4.1 Details of the films requesting classification, including a link to view the available screener online, have been provided to Members of the Licensing Sub Committee in advance of the hearing.

#### **5.0 Implications for Council Policy and Governance**

5.1 There are no implications for Council policy and governance in respect of determining this application.

#### **6.0 Legal and Resource Implications**

6.1 There is no right of appeal to the Magistrates Court against this decision of the Committee.

#### **7.0 Recommendations**

7.1 Members are requested to consider this request for the certification of the films as attached hereto.

7.2 Members are recommended to view films prior to the issue of a Certificate.

#### **8.0 Options Available to Members**

8.1 The Licensing Authority has the authority to categories a film which is absent of a Certificate from the BBFC.



Report author: Mrs Emma White  
0113 378 5029

**Report of the Chief Officer Elections and Regulatory**

**Report to the Licensing Sub Committee**

**Date: Tuesday 15th November 2022**

**Subject: Application for the Grant of a Premises Licence for Morley Cricket And Sports Club, Scatcherd Lane, Morley, Leeds, LS27 0JJ**

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Morley South		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

**Summary of Main Issues**

This is an application for the grant of a premises licence, made by The General Committee of Morley Cricket & Sports Club, for Morley Cricket And Sports Club, Scatcherd Lane, Morley, Leeds, LS27 0JJ.

This application is for the following licensable activities; sale by retail of alcohol, regulated entertainment and late night refreshment. The specific activities and hours applied for can be noted in 3.3 of the report.

Responsible authorities and Ward Members have been notified of this application.

The application has attracted representations from other persons and responsible authorities.

## **1 Purpose of this Report**

- 1.1 To advise Members of an application made under section 17 of the Licensing Act 2003 ("the Act") for a new premises licence in respect of the above mentioned premises.
- 1.2 Members are required to consider this application due to the receipt of representations.

## **2 History of the Premises**

- 2.1 These premises currently hold a Club Premises Certificate. A copy of the certificate is attached at Appendix A.
- 2.2 The applicant has indicated that should the Premises Licence be granted, the Club Premises Certificate will be surrendered.

## **3 The Application**

- 3.1 The applicant's name is The General Committee of Morley Cricket & Sports Club.
- 3.2 The proposed designated premises supervisor is Susan Jane Matthews.
- 3.3 In summary the application is for:

*Sale by retail of alcohol, live music, recorded music, anything of a similar description*

*Sunday to Thursday 08:00-23:00*

*Friday and Saturday 08:00-23:59*

*Plays, films, indoor sporting events, performance of dance*

*Monday to Sunday 08:00-23:00*

*Late night refreshment*

*Sunday to Thursday 23:00-23:30*

*Fridays and Saturday 23:00-00:30*

*Opening Hours*

*Sunday to Thursday 08:00-23:30*

*Fridays and Saturday 08:00-00:30*

*Non standard timings*

*Monday or Tuesday which are official Bank Holiday dates or  
New Years Eve until 01:00*

- 3.4 The application explains that the provision of live music/recorded music until 23:59 on Fridays and Saturdays only apply to performances indoors at the premises. Any outdoors performances would end at 22:00 at the latest
- 3.5 A redacted version of the application has been attached at Appendix B.

3.6 The applicant proposes to promote the licensing objectives by taking the steps identified in the proforma risk assessment, which is attached at Appendix C.

#### **4 Location**

4.1 A map which identifies the location of this premises is attached at Appendix D.

#### **5 Representations**

5.1 Under the Act representations can be received from anyone but they must be relevant and, in the case of a member of the public, must not be frivolous or vexatious.

##### Representations from Responsible Authorities

5.2 Any representation may be negotiated prior to the hearing. In this instance the operating schedule has been amended to include the measures agreed with Environmental Protection Team. A copy of the agreement may be found at Appendix E.

##### Other Representations

5.3 The application has attracted representation from members of the public (described as 'other persons' in the legislation).

5.4 The licensing authority is in receipt of three individual letters of objection which oppose the application on the grounds of public nuisance. A letter of support has also been received on behalf of a local ward councillor.

5.5 In order to protect personal data, redacted copies of the representations are attached at Appendix F and original copies will be made available to the Licensing Sub Committee in advance of the hearing.

#### **6 Licensing Hours**

6.1 Members are directed to paragraphs 6.6 to 6.13 of the Statement of Licensing Policy which states the criteria that will be applied to any decision for new applications or variations which include extending hours.

6.2 In brief the Policy states at 6.12 that restrictions may be made to the proposed hours of use where, after receiving relevant representations, the council considers it appropriate for the promotion of the licensing objectives to do so.

6.3 The council will take into account the existing pattern of licensed premises in an area when considering what is appropriate to promote the objectives. Applications which are significantly out of character for a locality will need to demonstrate that granting the hours sought will not adversely impact on the licensing objectives.

6.4 A list of premises in the local area and their licensed hours and activities is provided at Appendix G.

## **7 Equality and Diversity Implications**

7.1 At the time of writing this report there were no implications for equality and diversity. Any decision taken by the licensing subcommittee will be in accordance with the four licensing objectives as prescribed by the Licensing Act 2003.

## **8 Options Available to Members**

8.1 The licensing subcommittee must take such of the following steps as it considers appropriate for the promotion of the licensing objectives:

- Grant the application as requested.
- Grant the application whilst imposing additional conditions and/or altering in any way the proposed operating schedule.
- Exclude any licensable activities to which the application relates.
- Refuse to specify the said person as the designated premises supervisor.
- Reject the whole or part of the application.

8.2 Members of the licensing subcommittee are asked to note that they may not reject the whole or part of the application merely because they consider it desirable to do so. It must be appropriate in order to promote the licensing objectives.

## **9 Background Papers**

- Guidance issued under s182 Licensing Act 2003
- Leeds City Council Statement of Licensing Policy

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## **Club Premises Certificate**

### **Part A Schedule 13 Licensing Act 2003**

#### **Club Details**

#### **Name of club in whose name this certificate is granted and relevant postal address of club**

Morley Cricket & Sports Club, Scatcherd Lane, Morley, Leeds, LS27 0JJ

Telephone number: XXXXXXXXXX

#### **Qualifying club activities authorised by this certificate**

Supply of alcohol, Performance of live music, Performance of recorded music, Performance of dance, Entertainment similar to live music, recorded music or dance,

#### **Times the certificate authorises the carrying out of licensable activities**

##### *Supply of alcohol*

Monday to Saturday	11:00 - 23:00
Sunday	12:00 - 22:30

##### *Performance of live music*

Monday to Saturday	11:00 - 23:00
Sunday	12:00 - 22:30

Location of activity: Indoors

##### *Performance of recorded music*

Monday to Saturday	11:00 - 23:00
Sunday	12:00 - 22:30

Location of activity: Indoors

##### *Performance of dance*

Monday to Saturday	11:00 - 23:00
Sunday	12:00 - 22:30

Location of activity: Indoors

##### *Entertainment similar to live music, recorded music or dance*

Monday to Saturday	11:00 - 23:00
Sunday	12:00 - 22:30

Location of activity: Indoors

#### **Opening hours of the club**

The hours of licensable activities for the premises are as above. There are no regulated opening hours for non-regulated activities.

Alcohol is supplied for consumption on and off the premises

Certificate issued under the authority of Leeds City Council



Principal Licensing Officer  
Entertainment Licensing  
Licensing and Registration



## Annex 1 – Mandatory Conditions

1. The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises -

- a. games or other activities which require or encourage, or are designed to require or encourage individuals to -
    - i. drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
    - ii. drink as much alcohol as possible (whether within a time limit or otherwise);
  - b. provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee other public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
  - c. provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
  - d. selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorize anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
  - e. dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
  3. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either -

- a. a holographic mark, or
  - b. an ultraviolet feature.
4. The responsible person must ensure that -
    - a. where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:
      - i. beer or cider: ½ pint;

- ii. gin, rum, vodka or whisky: 25 ml or 35 ml; and
  - iii. still wine in a glass: 125 ml;
- b. these measures are displayed in a menu; price list or other printed material which is available to customers on the premises; and
  - c. where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.
5. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

For the purposes of the condition set out in paragraph 1 of this condition -

- a. "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- b. "permitted price" is the price found by applying the formula  $P = D + (D \times V)$  where -
  - i. P is the permitted price,
  - ii. D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
  - iii. V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- c. "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
  - i. the holder of the premises licence,
  - ii. the designated premises supervisor (if any) in respect of such a licence, or
  - iii. the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- d. "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- e. "value added tax" mean value added tax charged in accordance with the Value Added Tax Act 1994.

Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

- (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

### **Embedded restrictions**

6. Unless stated elsewhere on this certificate, alcohol shall not be sold or supplied except during permitted hours. In this condition, permitted hours means:
- a. On weekdays, other than Christmas Day, Good Friday or New Year's Eve, 11am to 11pm.
  - b. On Sundays, other than Christmas Day or New Year's Eve, 12noon to 10.30pm.
  - c. On Good Friday, 12noon to 10.30pm.

- d. On New Year's Eve, except on a Sunday, 11am to 11pm.
- e. On New Year's Eve on a Sunday, 12noon to 10.30pm
- f. On Christmas Day, as provided by the rules of the club and notified in writing by the chairman or secretary of the club to the chief executive of the justices for the petty sessions area in which the premises are. The said hours shall:
  - i. not exceed six and a half hours;
  - ii. not begin earlier than 12noon;
  - iii. not end later than 10.30pm
  - iv. provide for a break of at least 2 hours, including 3pm to 5pm;
  - v. not extend for more than three and a half hours after 5pm.
- g. On New Year's Eve from the end of permitted hours to the start of permitted hours on the following day(or, if there are no permitted hours on the following day, midnight on 31st December).

7. The above restrictions do not prohibit:

- a. during the first twenty minutes after the above hours, the consumption of the alcohol on the premises;
- b. during the first twenty minutes after the above hours, the taking of alcohol from the premises, unless the alcohol is supplied or taken in an open vessel;
- c. during the first thirty minutes after the above hours, the consumption of the alcohol on the premises by persons taking meals there if the alcohol was supplied as ancillary to the meals;
- d. the supply to, or consumption by, any person of alcohol in any premises where they are residing.

8. Alcohol shall not be sold or supplied unless it is paid for before or at the time when it is sold or supplied, except alcohol sold or supplied with and for consumption at a meal supplied at the same time, consumed with the meal and paid for together with the meal.

**Annex 2 – Conditions consistent with the operating schedule**

None

**Annex 3 – Conditions attached after a hearing by the licensing authority**

None

**Annex 4 – Plans**

The plans for these premises are as those submitted with the application. A copy of which is held by Leeds City Council licensing authority.

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PREM1

Entertainment Licensing, Leeds City Council, Civic Hall, Leeds, LS1 1UR

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

We, the General Committee of Morley Cricket & Sports Club apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description
Morley Cricket & Sports Club
Scatherd Lane
Morley
Post town Leeds Post code LS27 0JJ

Telephone number of premises (if any) [Redacted]

Non domestic rateable value of premises £9800

Part 2 – Applicant Details

Please state whether you are applying for a premises licence as:

- a) an individual or individuals\* [ ] please complete section (A)
b) a person other than an individual\*
i. as a limited company/limited liability partnership [ ] please complete section (B)
ii. as a partnership (other than limited liability) [ ] please complete section (B)
iii. as an unincorporated association or [ ] please complete section (B)

- iv. other (for example a statutory corporation)  please complete section (B)
- c) a recognised club  please complete section (B)
- d) a charity  please complete section (B)
- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales  please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that part) in an independent hospital in England  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\*If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
  - statutory function or
  - a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr  Mrs  Miss  Ms  Other title (for example, Rev) \_\_\_\_\_

Surname

First names



Please tick yes

Date of Birth

I am 18 years old or over

Nationality

Current postal address if different from premises address

Post Town  Postcode

Daytime contact telephone number

Email address (optional)

Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information).

**SECOND INDIVIDUAL APPLICANT** (if applicable)

Mr  Mrs  Miss  Ms  Other title (for example, Rev) \_\_\_\_\_

Surname  First names

Please tick yes

Date of Birth  I am 18 years old or over

Nationality

Current postal address if different from premises address

Post Town  Postcode

Daytime contact telephone number

Email address (optional)

Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information).

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name	The General Committee of Morley Cricket & Sports Club
Address	Scatcherd Lane Morley Leeds LS27 0JJ
Registered number (where applicable)	N/a
Description of applicant (for example, partnership, company, unincorporated association etc.)	Morley Cricket & Sports Club is a long-established members club that offers facilities for playing, training and coaching cricket at adult and junior levels; training facilities for other amateur sports (including football, rugby league, etc) as well as social events including bar facilities and organised events related to sports (including presentations, fundraisers, etc) and for private events (including family parties, anniversaries, celebrations, etc) and community events which currently include Bonfire Night, Wicket Fest, the Morley Beer Festival and St George’s celebrations. The Club is governed by a General Committee of members elected at an AGM (either annually or by rotation).
Telephone number (if any)	██████████
E-mail address (optional)	████████████████████

**Part 3 Operating Schedule**

When do you want the premises licence to start?

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>



Please give a general description of the premises (please read guidance note 1)

The premises include a lounge, function room, changing rooms, playing fields and viewing areas for Morley Cricket & Sports Club. The premises have, for many years, been operated on a Club premises certificate (CPREM/00052). Following extensive renovations to the premises and the Covid-19 pandemic, the premises need to maximise its revenue streams by offering facilities for private parties and events and amenities to residents of the LS27 post code and surrounding Morley area.

It is our intention to relinquish the Club Premises certificate when the Premises licence is in place.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

N/a

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Please tick  yes

**Provision of regulated entertainment**

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performance of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Sale by retail of alcohol** (if ticking yes, fill in box J)

**In all cases complete boxes K, L and M**

# A

<b>Plays</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of a play take place indoors or outdoors or both</b> – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish			
Mon	08:00	23:00	<b>Please give further details here</b> (please read guidance note 4)  This is considered to be an unlikely development. However, there may be staging of performances linked to events such as the annual St George’s Day celebrations or beer festival.		
Tue	08:00	23:00			
Wed	08:00	23:00	<b>State any seasonal variations for performing play</b> (please read guidance note 5)  N/a		
Thur	08:00	23:00			
Fri	08:00	23:00	<b>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</b> (please read guidance note 6)  N/a		
Sat	08:00	23:00			
Sun	08:00	23:00			

# B

<b>Films</b> Standard days and timings (please read guidance note 7)			<b>Will the exhibition of a films take place indoors or outdoors or both</b> – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish			
Mon	08:00	23:00	<b>Please give further details here</b> (please read guidance note 4)  This is considered to be an unlikely development on a regular basis. However, there may be times when a film viewing for educational or community benefit is required		
Tue	08:00	23:00			
Wed	08:00	23:00	<b>State any seasonal variations for the exhibition of films</b> (please read guidance note, 5)  N/a		
Thur	08:00	23:00			
Fri	08:00	23:00	<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 6)  N/a		

Sat	08:00	23:00	N/a
Sun	08:00	23:00	

## C

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 7)			<b>Please give further details</b> (please read guidance note 4)
<b>Day</b>	<b>Start</b>	<b>Finish</b>	While most of the sporting activities on the premises will take place outside on the adjacent sporting fields, there are situations where indoor sporting events may be required in support of, or in place of, an external event
Mon	08:00	23:00	
Tue	08:00	23:00	<b>State any seasonal variations for indoor sporting events</b> (please read guidance note 5)  N/a
Wed	08:00	23:00	
Thur	08:00	23:00	
Fri	08:00	23:00	<b>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list.</b> (please read guidance note 6)  N/a
Sat	08:00	23:00	
Sun	08:00	23:00	

## D

<b>Boxing or wrestling entertainment</b> Standard days and timings (please read guidance note 7)			<b>Will the boxing or wrestling entertainment take place indoors or outdoors or both</b> – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>		Outdoors	<input type="checkbox"/>
Mon			<b>Please give further details here</b> (please read guidance note 4)  Not applicable	Both	<input type="checkbox"/>
Tue					
Wed				<b>State any seasonal variations for the boxing or wrestling entertainment</b> (please read	

			guidance note 5)
Thur			N/a
Fri			<b>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list.</b> (please read guidance note 6)
Sat			N/a
Sun			

## E

<b>Live music</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of live music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Mon	08:00	23:00	<b>Please give further details here</b> (please read guidance note 4)  The premises offer live music at a range of events over the year. This ranges from acoustic sets by individual artists both indoors and outdoors through to live bands performing on an outdoors stage (e.g. for our annual Wicket fest event).		
Tue	08:00	23:00	<b>State any seasonal variations for the performance of live music</b> (please read guidance note 5)  N/a		
Wed	08:00	23:00	<b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list.</b> (Please read guidance note 6)		
Thur	08:00	23:00	Monday or Tuesday which are official Bank Holiday dates or New Years Eve until 01:00		
Fri	08:00	23:59	The provision of live music until 23:59 on Friday and Saturday would only apply to performances indoors at the premises, any outdoors performances would end at 22:00 at the latest.		
Sat	08:00	23:59			
Sun	08:00	23:00			

## F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input checked="" type="checkbox"/>			
Day	Start	Finish						
Mon	08:00	23:00	<p><b>Please give further details here</b> (please read guidance note 4)</p> <p>The premises offer recorded music at a range of events over the year. This ranges to outdoors events to indoors recorded music including discos playing at private parties and community events.</p>					
Tue	08:00	23:00						
Wed	08:00	23:00				<p><b>State any seasonal variations for the playing of recorded music</b> (please read guidance note 5)</p> <p>Not applicable</p>		
Thur	08:00	23:00						
Fri	08:00	23:59	<p><b>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list.</b> (please read guidance note 6)</p>					
Sat	08:00	23:59	<p>Monday or Tuesday which are official Bank Holiday dates or New Years Eve until 01:00</p>					
Sun	08:00	23:00	<p>The provision of recorded music until 23:59 on Friday and Saturday would only apply to performances indoors at the premises, any outdoors performances would end at 22:00 at the latest.</p>					

## G

Performance of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input checked="" type="checkbox"/>			
Day	Start	Finish						
Mon	08:00	23:00	<p><b>Please give further details here</b> (please read guidance note 4)</p> <p>This type of activity may take place as part of other activities (e.g. our annual Wicket Fest event, beer festival, St George's Day celebrations) or as part of a standalone event.</p>					
Tue	08:00	23:00						
Wed	08:00	23:00				<p><b>State any seasonal variations for the performance of dance</b> (please read guidance note 5)</p> <p>N/a</p>		
Thur	08:00	23:00						

Fri	08:00	23:00	<p><b>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list. (please read guidance note 6)</b></p> <p>N/a</p>
Sat	08:00	23:00	
Sun	08:00	23:00	

## H

<p><b>Anything of a similar description to that falling within (e), (f) or (g)</b>  Standard days and timings (please read guidance note 7)</p>			<p><b>Please give a description of the type of entertainment you will be providing</b></p> <p>The premises will continue to offer a range of community, charity and commercial events to the benefit and to develop relevant new initiatives.</p>							
			<p><b>Will the entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)</b></p>	<table border="1"> <tr> <td>Indoors</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Outdoors</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Both</td> <td><input checked="" type="checkbox"/></td> </tr> </table>	Indoors	<input type="checkbox"/>	Outdoors	<input type="checkbox"/>	Both	<input checked="" type="checkbox"/>
Indoors	<input type="checkbox"/>									
Outdoors	<input type="checkbox"/>									
Both	<input checked="" type="checkbox"/>									
<b>Day</b>	<b>Start</b>	<b>Finish</b>								
Mon	08:00	23:00	<p><b>Please give further details here (please read guidance note 4)</b></p> <p>N/a – relevant details included above or in previous sections.</p>							
Tue	08:00	23:00								
Wed	08:00	23:00			<p><b>State any seasonal variations for the entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 5)</b></p> <p>N/a</p>					
Thur	08:00	23:00								
Fri	08:00	23:59	<p><b>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within e), f) or g) at different times to those listed in the column on the left, please list. (please read guidance note 6)</b></p> <p>Monday or Tuesday which are official Bank Holiday dates or New Years Eve until 01:00</p>							
Sat	08:00	23:59								
Sun	08:00	23:00								

I

<b>Late night refreshment</b> Standard days and timings (please read guidance note 7)			<b>Will the provision of late night refreshment take place indoors or outdoors or both</b> – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 4) N/a		
Mon	23:00	23:30			
Tue	23:00	23:30			
Wed	23:00	23:30	<b>State any seasonal variations for the provision of late night refreshment</b> (please read guidance note 5) N/a		
Thur	23:00	23:30			
Fri	01:00	00:30	<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times to those listed in the column on the left, please list.</b> (please read guidance note 6)  Monday or Tuesday which are official Bank Holiday dates or New Years Eve until 00:30		
Sat	01:00	00:30			
Sun	23:00	23:30			

J

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			<b>Will the supply of alcohol be for consumption on or off the premises or both</b> – please tick (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 5) N/a		
Mon	08:00	23:00			
Tue	08:00	23:00			
Wed	08:00	23:00			
Thur	08:00	23:00	<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list.</b> (please read guidance note 6)  Monday or Tuesday which are official Bank Holiday dates or New Years Eve until 01:00		
Fri	08:00	23:59			
Sat	08:00	23:59			

Sun	08:00	23:00	

**State the name and details of the individual whom you wish to specify on the licence as the designated premises supervisor (please see declaration about the entitlement to work in the checklist at the end of the form)**

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

## K

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9)**

Not applicable – Morley Cricket & Sports Cub will not be offering any services, activities or entertainment that will have a detrimental effect of the Club's standing as a safe haven for children to attend.

## L

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)			<b>State any seasonal variations</b> (please read guidance note 5)  N/a
<b>Day</b>	<b>Start</b>	<b>Finish</b>	
Mon	08:00	23:30	
Tue	08:00	23:30	



Wed	08:00	23:30	<p><b>Non standard timings. Where you intend to open the premises to be open to the public at different times from those listed in the column on the left, please list.</b> (please read guidance note 6)</p> <p>Monday or Tuesday which are official Bank Holiday dates or New Years Eve until 01:00</p>
Thur	08:00	23:30	
Fri	08:00	00:30	
Sat	08:00	00:30	
Sun	08:00	23:30	

## M

**Describe the steps you intend to take to promote the four licensing objectives:**

**a) General – all four licensing objectives (b, c, d, e)** (please read guidance note 10)

See attached proforma

**b) The prevention of crime and disorder**

See attached proforma

The premises will continue to be operated under the auspices of a general committee which will enable any behavioural issues to be dealt with quickly and effectively. Private events will be booked through a member of the general committee or the DPS who will oversee the types of events being staged and the clientele involved.

Staff members are trained as part of their induction to be watchful for potential issues at any event and care is taken to collect glasses on a regular basis. Larger events being staged outdoors will have drinks served in plastic or toughened glass containers.

**c) Public safety**

See attached proforma

**d) The prevention of public nuisance**

See attached proforma

At major events, the Club general committee will liaise with West Yorkshire Police and/or

the local authority to assist on access and parking issues. The building benefits from extensive car parking spaces to reduce any parking issues in surrounding streets.

**e) The protection of children from harm**

See attached proforma

The Club is registered under the ECB's Clubmark scheme which highlights good practice in child welfare and protection. The Club has a Child Welfare Officer who reports to the general committee on any issues that may cause concerns.

The Club views this sustained involvement of junior players and their families as being the way forward for a successful future. It will not countenance involvement in any activities that may restrict the on-going involvement of youngsters in cricket and social activities at the club.

The Club will continue to operate a membership card system whereby all Club members are issued with a card that entitles them to discounts on bar purchases. The same system also highlights any junior members of the Club which also provides an indicator to bar staff if under-age members are trying to purchase alcoholic drinks. Bar staff are also trained to ask for proof of ID where they have concerns that a person may be under the legal limit to buy alcohol. Bar staff are also instructed to collect glasses at regular intervals. For larger events, any alcoholic drinks to be consumed on the playing fields will be served in plastic or toughened glass containers.

**Checklist**

Please tick to indicate agreement

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

[Applicable to all individual applicants, including those in partnership which is not a limited liability partnership, but not companies or limited liability partnerships]

- I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15)

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION ASYLUM AND NATIONALITY ACT 2006 AND PURUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.**

**Part 4 – Signatures** (please read guidance note 11)

**Signature of applicant or applicant’s solicitor or other duly authorised agent.** (See guidance note 12). **If signing on behalf of the applicant please state in what capacity.**

Declaration	[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] <ul style="list-style-type: none"> <li>• I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li> <li>• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15).</li> </ul>
Signature	
Date	
Capacity	<b>Trustee</b>

**For joint applications signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant’s solicitor or other authorised agent.** (please read guidance note 13). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	
Capacity	

**Contact Name (where not previously given) and address for correspondence associated with this application** (please read guidance note 14)

[Redacted]	
[Redacted]	[Redacted]
[Redacted]	
[Redacted]	
[Redacted]	
[Redacted]	

**Notes for Guidance**

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.

2. In terms of specific regulated entertainments please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
  - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.

- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
    - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
    - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
    - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
    - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
  4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
  5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
  6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
  7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
  8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
  9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
  10. Please list here steps you will take to promote all four licensing objectives together.
  11. The application form must be signed.
  12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
  13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
  14. This is the address which we shall use to correspond with you about this application.

**15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

### **Documents which demonstrate entitlement to work in the UK**

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.

- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - i. working e.g. employment contract, wage slips, letter from the employer,
    - ii. self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - iii. studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - iv. self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:-

- i. any page containing the holder's personal details including nationality;
- ii. any page containing the holder's photograph;
- iii. any page containing the holder's signature;
- iv. any page containing the date of expiry; and
- v. any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

### **Home Office online right to work checking service**

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.



Please complete the details below:

Business name:

**Morley Cricket & Sports Club**

### Guidance about this document

1. The Licensing Authority recommends that you complete this specially designed pro forma risk assessment to help you decide what should be entered in your operating schedule to show how you will promote the four licensing objectives.
2. Whilst the Licensing Authority can't insist that you use this document, it takes the view that it assists responsible authorities in assessing the operating schedule, promotes discussions and partnership working and will reduce the number of representations and hearings.
3. If you do not use this risk assessment pro forma then you will need to demonstrate how you will meet the licensing objectives by providing other supporting evidence via your operating schedule.
4. The Licensing Authority strongly recommends that you consult with the responsible authorities early in the application process to ensure that the measures you are suggesting are appropriate and sufficient for your application. Contact details for the responsible authorities are in the guidance note in the application pack. Please contact Entertainment Licensing if you cannot find this information.

### How to use this document

1. This risk assessment has been developed with all types of business in mind, so you might find some sections are relevant to your business. Only complete the sections that are relevant. Be mindful of the cost that may be incurred and if this is a practical and proportionate measure for your business.
2. This document has four sections which correspond with the four licensing objectives. In each section you will find information on potential control measures (each with an individual code) which we suggest may help you meet the four licensing objectives.
3. Read through the questions at the beginning of each section and consider the potential control measures listed in the columns beneath.
4. If you are happy to volunteer the control measures as part of your application place a tick in the relevant box in the right hand column. You can then enter the corresponding codes in page 14 of your application form in the boxes which match up with the licensing objectives or simply write "see pro forma risk assessment".
5. Any measure offered on this risk assessment will become a condition on your licence which you will be legally obliged to comply with.

## Crime and Disorder

### CCTV

CCTV is an important tool for combating crime and disorder. Not only can it be a deterrent it is also useful for the Police when investigating crime. If you have CCTV installed, was the siting and standard agreed with West Yorkshire Police and have you agreed a policy on the retention and security of the footage with them? If you have CCTV the premises should have a duly licensed Data Controller under the Data Protection Act 1998

If you don't have CCTV installed, consider consulting with West Yorkshire Police about whether you need it? Please note that unless WYP have agreed CCTV is not required, a representation is likely.

Suggested measures	Code	✓
A suitable closed circuit Television (CCTV) system will be in operation at the premises at all times when it is being used for the provision of licensable activities and/or when members of the public are permitted to be on the premises. The CCTV system will record images to cover all areas of the premises to which the public have access (save for toilets), including any external areas of the premises such as car parks and beer gardens. The CCTV system will be capable of retaining images for a minimum of 31 days, will be of good quality and will contain the correct time and date stamp information. The CCTV system and images will be kept in a secure environment to which members of the public will not be permitted access. At least one member of staff will be on duty at the premises who is capable of operating the system and downloading images recorded by it. These images will be downloaded and provided, on request, to an officer of a responsible authority.	8PF001	✓

### Designated Premises Supervisor (DPS)

If you plan to sell alcohol you will have to nominate someone to be the designated premises supervisor. A designated premises supervisor is the person who is in day to day control of the premises and will be named on the premises licence. They do not have to be on site at all times when the premises is operating but they should be contactable, especially in case of emergency. If the DPS is not to be generally on site, have you made arrangements to nominate a supervisor to take control in their absence? This could be recorded in a supervisor's register, which should be bound with consecutively numbered pages, so that pages can't be removed or mislaid.

Suggested measures	Code	✓
A Supervisor's Register will be maintained at the licensed premises, showing the names, addresses and up-to-date contact details for the DPS and all personal licence holders.	8PF002	✓

## Door Supervisors and Other Security Staff

If you plan to sell alcohol, especially in the night time economy, you may want to consider using registered door supervisors or security staff. They have to be registered by the Security Industry Authority (SIA). You may want to specify a minimum number of door supervisors and you might find it helpful to discuss the number with the Police.

You might find having a policy with the door supervisor or security company useful, which covers:

- Vetting customers entering the premises
- A prominently displayed written search policy on the premises
- Controlling customers entering, within or leaving the premises
- Safeguarding the public within and immediately outside the premises
- Notifying WYP at the earliest opportunity of any problems or incidents
- Exclusion of persons who have had too much to drink or appear inclined to disorder?

If you do employ a door supervisors you might like to have a Daily Record Register within which door supervisors/security staff sign on and off duty. This should be a bound book with consecutively numbered pages so that pages can't be removed or mislaid. It will help you to identify who was on duty at any particular time.

In any case you should have an incident report register to record any incidents such as anti-social behaviour, admissions refusals and ejections from the premises. It should be a bound book with consecutively numbered pages that can't be removed or mislaid.

Suggested measures	Code	✓
The minimum number of door supervisors for the premises is _____ The days and hours door supervisors operate on the premises are:	8PF003	N/a
The premises licence holder and/or designated premises supervisor will ensure that a Daily Record Register is maintained on the premises by the door staff. The Daily Record Register will contain consecutively numbered pages, the full name and registration number of each person on duty, the employer of that person and the date and time he/she commenced duty and finished duty (verified by the individual's signature). The Daily Record Register will be retained on the premises for a period of twelve months from the date of the last entry.	8PF004	N/a
Security staff/designated supervisors will be familiar with the premises policy concerning the admission, exclusion and safeguarding of customers whilst in the premises.	8PF005	N/a
The premises licence holder and/or designated premises supervisor will ensure that an Incident Report Register is maintained on the premises to record incidents such as anti social behaviour, admissions refusals and ejections from the premises. The Incident Report Register will contain consecutively numbered pages, the date time and location of the incident, details of the nature of the incident, the names and registration numbers of any door staff involved or to whom the incident was reported, the names and personal licence numbers (if any) of any other staff involved or to whom the incident was reported, the names and numbers of any police officers attending, the police incident and/or crime number, names and addresses of any witnesses and confirmation of whether there is CCTV footage of the incident. The Incident Report Register will be retained for a period of twelve months and produced for inspection immediately on the request of an authorised officer.	8PF006	✓

## Drugs and Offensive Weapons

Depending on the style of your business and where it is located you might consider writing a policy and have procedures to prevent the use of illegal drugs or weapons (e.g. a search policy). West Yorkshire Police can provide some assistance with this. Your policy could include details such as:

- recording any search
- seizing drugs/weapons found
- a purpose made secure receptacle for items seized
- informing the police of any search and seizure
- prominently display notices to inform customers of the policy

Suggested measures	Code	✓
A policy for searching patrons at the entrance to premises will be adopted and prominently displayed on the premises.	8PF007	N/a
Notices will be prominently displayed at the entrances of the premises which state: <ul style="list-style-type: none"> <li>• a search will be conducted as a condition of entry to premises;</li> <li>• Incidents of crime and disorder will be reported to the police and a full recorded entry will be made in the incident report register.</li> <li>• Entry to the premises will be refused to any person who appears to be drunk, acting in a threatening manner or is violent; or appears to be under the influence of drugs.</li> <li>• entry will be refused to any person who has been convicted of an offence of drunkenness, violent or threatening behaviour or the use or distribution of illegal substances</li> </ul>	8PF008	N/a
The premises licence holder and/or designated premises supervisor will inform West Yorkshire Police as soon as practicably of any search resulting in a seizure of drugs or offensive weapons.	8PF009	N/a
A suitable purpose-made receptacle for the safe retention of illegal substances will be provided and arrangements made for the safe disposal of its contents as agreed with West Yorkshire Police or British Transport Police.	8PF010	N/a

## Communication

If you plan to operate your business in the city centre you may want to subscribe to a form of communication link (radio/text/pager system) which will provide a link to other businesses in the area. This is useful so that you can share information, especially of antisocial behaviour, people you have ejected or suspected thefts and drug dealing. The system shall be recognised by the current Business Crime Reduction Partnership for the city, Leeds City Council and West Yorkshire Police.

Suggested measures	Code	✓
There will be a communication link in operation at the premises via radio to the police and other venues in the city centre. The communication link will be operated to the guidance provided and all instructions on use agreed. All reasonable police instructions provided via the link will be complied with.	8PF011	N/a

## Responsible Sale of Alcohol

If you plan to sell alcohol you must adopt a Proof of Age scheme. This can be Challenge 18, Challenge 21 or Challenge 25. You should train staff on the steps required to prevent under age sales of alcohol?

Depending on the style of your business and where it is located you may want to consider having a policy around the collection of bottles and glasses. If you leave glasses and bottle lying around, not only does this impact on the attractiveness of your premises but they may be used as weapons. This policy may include details about how often glasses and bottles are cleared and who has responsibility for this. It may also include details on the steps to prevent glasses/bottles being removed from the premises, e.g. instruction to door/bar staff, display of notices and if and when you use plastic or toughened polycarbonate (or similar) drinking glasses/bottles.

If your premises are in the area of a Public Spaces Protection Order, you may need to prominently display notices advising customers of the Order and its effects.

Suggested measures	Code	✓
The age verification policy adopted by the premises, in respect of the sale or supply of alcohol will be Challenge 25, which means that those seeking to purchase alcohol at the premises who appear to be under the age of 25 will be required to provide acceptable evidence (as approved by West Yorkshire Police) that they are 18 years of age (or older) before any alcohol is sold or supplied to them.	8PF012	✓
Patrons are not permitted to remove drinks, open bottles or glasses from the premises.	8PF013	N/a
All drinks that are to be consumed in external areas of the premises will be served in plastic or toughened glass containers.	8PF014	✓
Notices indicating the existence and effect of a Public Spaces Protection Order will be prominently displayed at the exits to the premises.	8PF015	N/a

Depending on the style of your business and where it is located you might like to consider joining a recognised licensee association such as PubWatch. This type of organisation may run a banning scheme, where people who have exhibited antisocial behaviour are banned from all the licensed premises in an area. Your cooperation in these types of schemes can stop your premises from becoming a target of antisocial behaviour.

Depending on where your premises is located, its capacity and closing time, you may find a dispersal policy useful. This is a policy on how you disperse your clientele from your premises to reduce the risk of anti-social behaviour. You can receive advice on this from West Yorkshire Police and you should ensure your bar and door staff are trained on the policy.

Suggested measures	Code	✓
The premises licence holder and/or designated premises supervisor will belong to a recognised trade body or Pub Watch Scheme where one exists, whose aims include the promotion of the licensing objectives.	8PF016	✓
The premises licence holder and/or designated premises supervisor will operate to a written dispersal policy which ensures the safe and gradual dispersal of customers from the premises.	8PF017	N/a

Is your premises predominantly a restaurant? Prior to the submission of your application it is recommended that you consult with the West Yorkshire Police on your proposals to operate as a restaurant. The discussions should be to agree the number of covers to be set aside and your proposals for service.

<b>Suggested measures</b>	<b>Code</b>	<b>✓</b>
The premises shall be and remain predominantly food led.	8PF018	N/a
An agreed number of covers will be maintained at all times the premises are operating. The number of covers will be _____.	8PF019	N/a
At any time that the premises licence has effect the sale of alcohol for consumption on the premises will be ancillary to the service of table meals	8PF020	N/a
Waiter/waitress service will be in operation throughout the premises in relation to orders for food and/or alcohol	8PF021	N/a
The sale/supply of alcohol shall only be made to accompany the sale of food. This does not preclude the sale/supply of alcohol to a person waiting to be seated in the restaurant or at the conclusion of the meal.	8PF022	N/a

If you are planning on selling alcohol for consumption off the premises and your premises is located in a deprived area you should be aware that some of these areas have issues with antisocial behaviour and people who purchase alcohol from off licences and drink it in the street. You should contact the local Community Team and look at the council's Statement of Licensing Policy which will give you more information. If your premises is located in one of these areas you should consider these measures which may help to address some of the concerns.

<b>Suggested measures</b>	<b>Code</b>	<b>✓</b>
All areas of the premises to be used for the display of alcohol are marked on the plan. The display of alcohol will not change without the consent of the licensing authority by way of a minor variation application to the licence.	8PF023	N/a
The display of alcohol will be in a designated area of the premises which is capable of being supervised from the counter area.	8PF024	N/a
The display of spirits shall be in an area accessible only by staff	8PF025	N/a
The display of high-strength beers, ciders and lagers of 7.5% alcohol by volume (abv) or higher will be in an area accessible only by staff.	8PF026	N/a
There will be no sale of cider and lager of 7.5% alcohol by volume (abv) in 1, 2 or 3 litre plastic bottles.	8PF027	N/a

## Public Safety

### Management Arrangements

Suggested measures	Code	✓
Routes into the premises across private land and roadways under the control of the licence holder shall be kept clear at all times to allow access for emergency services.	8PF028	✓
Written records of all accidents and safety incidents involving members of the public will be kept. These will be made available at the request of an authorised officer.	8PF029	✓
Cellar entrance stairwells, accessed directly from public areas, shall be secured to prevent unauthorised public access.	8PF030	✓
A suitably trained and competent person must ensure regular safety checks of the premises including decorative and functional fixtures, floor surfaces and equipment (including electrical appliances) to which the public may come into contact are undertaken. Records of these safety checks must be kept and made available for inspection by an authorised officer.	8PF031	✓
Empty bottles and glasses will be collected regularly.	8PF032	✓
Inspection records/certificates will be kept and made available at the request of an authorised officer.	8PF033	✓

### General Housekeeping

<p>Do you have written procedures for the inspection of:</p> <ul style="list-style-type: none"> <li>• Furnishings and fabrics</li> <li>• Suspended decorations/lights/amplification systems</li> <li>• Guarding to stairs/balconies/landings/ramps</li> <li>• Condition of floor surfaces</li> <li>• Provision of safety glazing</li> </ul>
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Suggested measures	Code	✓
Regular safety checks of guarding to stairs, balconies, landings and ramps will be undertaken, and a supervision policy will be maintained to prevent people from inappropriate behaviour, including climbing which may lead to a fall from height.	8PF034	✓
Glazing within the premises shall be assessed and where required meet recommendations contained in British Standard BS6262-4:2005 Glazing for buildings, part 4 Code of Practice for safety related to human impact.	8PF035	✓

## Fire Safety

The Regulatory Reform (Fire Safety) Order 2005 requires employers and other responsible persons to make a 'suitable and sufficient' assessment of the risks from fire in licensed premises and how they affect the safety of their employees and other persons who may be on or in the vicinity of the premises. Where a licence is in force the responsible person must record the significant findings of the risk assessment.

In compiling a fire risk assessment you must consider the following:

- The number of persons using the premises
- Means of escape
- Fire alarms
- Emergency Lighting
- Fire Fighting Equipment
- Fire Exit Notices
- Safety Precautions

For further advice regarding fire precautions and how to comply with your legal duties under The Regulatory Reform (Fire Safety) Order 2005, please refer to the guides listed below which are available to download, free of charge, from:

<https://www.gov.uk/workplace-fire-safety-your-responsibilities/fire-safety-advice-documents>

Suggested Measures	Code	✓
The premises have a current Fire Risk Assessment	8PF036	✓

## Refreshments

Do you prepare hot food / drinks in proximity to the public? If so has the risk of scalding or burns been assessed?

Suggested measures	Code	✓
Members of the public will be prevented from accessing hot food and drink preparation areas to prevent risk of scald or burns.	8PF037	✓

## First Aid

Depending on the style of your business and the capacity, you might want to have staff trained in First Aid. Do you provide facilities for treatment of minor injuries (e.g. a First Aid box)? Do you have procedures for dealing with customers who are unwell including those who appear to be affected by drugs/alcohol)?

Suggested measures	Code	✓
A suitably trained First Aider or appointed person will be provided at all times when the premises are open.	8PF038	✓



An appropriately qualified medical practitioner will be present throughout any sporting entertainment.	8PF039	N/a
Staff holding a current qualification issued by a recognised national body in rescue and life safety procedures will be stationed and remain in the vicinity of the water at all material times.	8PF040	N/a
Adequate and appropriate First Aid equipment and materials will be available on the premises at all times.	8PF041	✓
A procedure for dealing with unwell members of the public will be in place including those who appear to be affected by alcohol or drugs. Staff will be appropriately trained in such procedures.	8PF042	✓

### Special Effects

Do you use special effects on the premises, e.g. strobes, lasers, smoke machines or fireworks?

Suggested measures	Code	✓
A written health and safety policy covering all aspects of the safe use of strobes, lasers, smoke machines or any other special effects, will be provided and staff will be appropriately trained.	8PF043	N/a
The Leeds City Council health and safety regulation team shall be notified 10 days prior to the installation of new display laser equipment or modification of an existing installation.	8PF044	N/a
No strobes, lasers or smoke machines will be used at the premises unless there is a clearly displayed warning at the entrance to the premises that such equipment is in use.	8PF045	N/a

## Public Nuisance

### Noise and Vibration

If your premises is located in areas where there may be noise-sensitive properties, such as residential areas, residential homes, hospitals etc, you may attract representations from members of the public and/or Environmental Health if you do not take noise and vibration into consideration. To help you, firstly identify the potential sources of noise and vibration which apply to your premises:

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>• Amplified music</li> <li>• Unamplified music</li> <li>• Singing and speech</li> <li>• Waste disposal, including bottle bins</li> </ul> | <ul style="list-style-type: none"> <li>• Plant and machinery</li> <li>• Extraction systems</li> <li>• Food preparation</li> <li>• Cleaning</li> </ul> |
|---|---|

Identify where sources of noise may occur outside your premises:

- |  |  |
|--|--|
| <ul style="list-style-type: none"> <li>• Beer garden</li> <li>• Play area</li> <li>• Car park</li> </ul> | <ul style="list-style-type: none"> <li>• Temporary structure</li> <li>• Plant and equipment</li> </ul> |
|--|--|

Identify which measures are in place/proposed:

- |  |  |
|--|--|
| <ul style="list-style-type: none"> <li>• Soundproofing</li> <li>• Air conditioning to allow windows to be kept closed</li> <li>• Sound limiters</li> <li>• Use of lobby doors</li> </ul> | <ul style="list-style-type: none"> <li>• Cooling down period with reduced music volume</li> <li>• Fixed and appropriate times for collection of waste</li> <li>• Restricted use of outdoor areas</li> <li>• No external loud speakers</li> </ul> |
|--|--|

Applicants should refer to the Clean Neighbourhoods and Environment Act 2005 which has amended the Noise Act 1996 to introduce “night noise offences” for licensed premises in completing this section.

Suggested measures	Code	✓
Licensable activities will be conducted and the facilities for licensed activities will be designed and operated so as to prevent the transmission of audible noise or perceptible vibration through the fabric of the building or structure to adjoining properties	8PF050	✓
Noise from a licensable activity at the premises will be inaudible at the nearest noise sensitive premises.	8PF051	✓
Except for access and egress, external doors shall remain closed during the performance of regulated entertainment and windows shall remain closed during the entire performance.	8PF052	✓
Loud speakers shall not be located in external areas of the premises or in entrance lobbies which open directly onto external areas.	8PF053	N/a
Bottles will not be placed in any external receptacle between 23.00 hours and 07.00 hours so as to minimise noise disturbance to neighbouring properties	8PF054	✓
Noise from plant or machinery operating at the licensed premises, shall be inaudible at the nearest noise sensitive premises.	8PF055	✓
The premises licence holder and/or designated premises supervisor will ensure patrons use beer	8PF056	✓

gardens, external areas and play areas in a manner which does not cause disturbance to nearby residents and business in the vicinity. Patrons will not use such areas after 23:30hrs		
The activities of persons using the external areas will be monitored after 23:00hrs and they will be reminded to have regard to the needs of local residents and to refrain from shouting and anti social behaviour etc when necessary.	8PF057	✓
The external areas of the premises will be periodically checked after 23:00hrs and persons using the external areas will be reminded to have regard to the needs of local residents and to refrain from shouting or other forms of anti-social behaviour	8PF058	✓
The premises licence holder and/or designated premises supervisor will adopt a “cooling down” period where music volume is reduced towards the closing time of the premises.	8PF059	N/a

## Litter

If you are planning on selling takeaway food, drinks or other products which may generate litter you might like to consider providing litter bins, notices, and warnings/advice on packaging for customers to dispose of responsibly. You might like to instruct staff to periodically clear litter from the street around the premises.

Suggested measures	Code	✓
The premises licence holder and/or designated premises supervisor will ensure that litter, including cigarette ends, arising from people using the premises is cleared away regularly and that promotional materials such as flyers do not create litter.	8PF060	✓

## Transport/Pedestrian Movement

If your premises is located near residential properties, you will need to ensure that local residents and businesses are not disturbed by customers entering and or leaving your premises.

Suggested measures	Code	✓
Clear and legible notices will be displayed at exits, car parks and other circulatory areas requesting patrons to leave the premises quietly having regard to the needs of local residents, in particular emphasising the need to refrain from shouting, slamming car doors, sounding horns and loud use of vehicle stereos and anti-social behaviour.	8PF061	✓
SIA Registered door staff will be employed and used where queues are likely to form to manage the queues and ensure that queues are restricted to cordoned areas to prevent them obstructing footpaths and spilling out onto roads, and to keep noise and obstructions away from residential property.	8PF062	N/a
The premises supervisor and any door supervisors will monitor the activity of persons leaving the premises and remind them of their public responsibilities where necessary.	8PF063	N/a
A facility will be provided for customers to order Hackney taxis/private hire vehicles. Telephone numbers for taxi firms/private hire companies will be displayed in a prominent position on the premises.	8PF064	N/a

## Protection of Children from Harm

### Entertainment of an Adult Nature

If you plan to provide entertainment of a sexual or adult nature (including strong or offensive language), then you may need to put in measures to protect children and other people. This entertainment could be strip tease dancing, or comedy with nudity, swearing or adult references that would not be suitable for children.

Suggested measures	Code	✓
A risk assessment will be undertaken to determine the appropriate minimum age restriction of attendees (including staff) depending on the nature of the performance, and age restrictions will be in accordance with any relevant national guidance, i.e. the BBFC film classifications.	8PF065	N/a
People under 18 (including staff) will not be admitted to the premises at any time when entertainment of a sexual or adult nature is being provided.	8PF066	N/a
The premises licence holder and/or designated premises supervisor will provide clear signage that entertainment of an adult nature is occurring which is not suitable for under 18s.	8PF067	N/a
Measures will be put in place for ensuring non-admission to persons under 18 years of age when entertainment of an adult nature is taking place, such as door supervision and age checks (including staff)	8PF068	N/a
The premises licence holder and/or designated premises supervisor will not display outside the premises photographs or other images which indicate and suggest that striptease or similar entertainment takes place on the premises.	8PF069	N/a
Any person on the premises who can be observed from outside the premises will be properly and decently dressed.	8PF070	N/a
Any written, visual or auditory advertisement material, posters, signage or window display must not be of a sexually explicit or suggestive nature, will not contain images or text of a sexually explicit, obscene or offensive nature and must be approved by the council in writing.	8PF071	N/a

### Entertainment of an Sexual Nature e.g. Strip Tease Dancing or Nude Dancing

If you plan to provide adult entertainment in the form of strip tease or nude dancing your application will receive extra scrutiny and is likely to attract representations unless measures are put in place to protect the dancers and other customers.

Please note that should you provide relevant entertainment more than 12 occasions per 12 month period or more frequently than monthly you will be required to apply for a Sex Establishment licence.

Suggested measures	Code	✓
Entertainers will be aged no less than 18 years.	8PF072	N/a
Price lists will be clearly displayed at each table and at each entrance to the premises.	8PF073	N/a

Entertainers will only be present in the licensed area in a state of nudity when they are performing on stage or providing a private dance.	8PF074	N/a
Any person on the premises who can be observed from outside the premises will be properly and decently dressed.	8PF075	N/a
Entertainers will only perform on the stage area, or in areas identified on the plan attached to the licence.	8PF076	N/a
Relevant entertainment will only be performed by the entertainer. There must be no audience participation. There must be no physical contact between entertainers.	8PF077	N/a
Customers will not touch the breasts or genital area of entertainers. Entertainers will not directly or indirectly touch the breasts or genital area of customers.	8PF078	N/a
Any performance will be restricted to dancing and the removal of clothes. There will not be any other form of sexual activity or stimulation which, for the avoidance of doubt, includes kissing.	8PF079	N/a
Sex toys must not be used and penetration of the genital area by any means must not take place.	8PF080	N/a
Customers will not be permitted to throw money at the entertainers.	8PF081	N/a
All areas used for private dances must be visible to supervision and must not have closing doors or curtains that prevent performances from being observed.	8PF082	N/a
All areas used for private dances must be directly supervised by either a SIA registered door supervisor, or a member of staff who has direct contact with SIA registered door supervisors working on the premises at all times the booths/areas are in use. Direct supervision does not include remote supervision by CCTV.	8PF083	N/a

## Sales of Alcohol

Do the premises sell or supply alcohol? If so you should consider if you want to allow children to be admitted onto your premises. You should have a proof of age scheme in place, as this is mandatory, but the type of scheme you adopt is up to you. See the section under Crime and disorder.

Suggested measures	Code	✓
People under 18 years of age will not be admitted to the premises.	8PF084	N/a
Alcohol will not be displayed next to the public entrance/exit of the premises.	8PF085	N/a
The name of the premises will not contain reference to alcohol.	8PF086	✓
There will be no window display posters or similar advertising contained reference to alcohol displayed on the premises shop frontage or the highway abutting the premises.	8PF087	N/a
All alcohol sale refusals will be recorded in a register which will be retained on the premises for inspection by responsible authorities on request.	8PF088	N/a

## Gambling

Is there a strong element of gambling on the premises? This may be bingo, or the number of gaming machines.

Suggested measures	Code	✓
People under 18 (including staff) will not be admitted to the premises at any time when gambling is taking place.	8PF089	N/a
There will be sufficient physical screening of the relevant entertainment from view of those under 18 years.	8PF090	N/a

## Performances by Children/Young Persons

Some premises may plan to offer entertainment performances which include performances by children and young persons under 18 years of age? There is separate legislation that controls the special measures that should be put in place in these circumstances and if this applies to your business you should contact the council's Education department for further advice.

Suggested measures	Code	✓
The premises licence holder and/or designated premises supervisor will provide an adequate number of suitable adult supervisors who can provide care for the children/young persons as they move from stage to dressing room etc, and to ensure that all children/young persons can be accounted for in case of an evacuation or an emergency. Supervisors will remain present until such time that all young persons have left the area.	8PF091	N/a
All supervisors and crew will receive instruction on the fire and safe evacuation procedures applicable to the venue prior to the arrival of the children/young persons.	8PF092	N/a
The premises licence holder and/or designated premises supervisor will ensure that all special effects e.g. flashing lights, dry ice, smoke etc. are appropriate for use in the presence of children/young persons.	8PF093	N/a
The premises will have a risk assessment to identify, and the licence holder holder/designated premises supervisor will provide, an adequate number of suitable adult supervisors to provide care for children/young people as they move from stage to dressing rooms etc. to ensure that all children/young people can be accounted for in case of evacuation or an emergency. Supervisors will remain present until such time that all young people have left the area.	8PF094	N/a

## Entertainment and/or Facilities Specifically Provided for Children

Do you plan to provide entertainment or facilities specifically for children? For example you may want to offer a soft play area or a ball pond for younger children or a young person's disco. You should consider if the children will be unaccompanied or supervised by staff without parental presence (including where parents are elsewhere in the licensed premises) and what measures you should take to protect the children's and your staff's safety.

<b>Suggested measures</b>	<b>Code</b>	<b>✓</b>
The premises licence holder and/or designated premises supervisor will ensure that an adult supervisor is stationed in the areas or levels which are occupied by children. The supervisors will be placed in the vicinity to exits to the premises. There will be one supervisor per 50 children at all times.	8PF095	N/a
For closely seated audiences, i.e. theatres and cinemas, the ratio of supervisors will be 1 per 25 children, provided that where the children are in the charge of an adult organiser such organisers will be regarded as attendants to an extent not exceeding half of the number of attendants required by the above condition.	8PF096	N/a
No child will be permitted to occupy the front row of any balcony gallery or tier, unless accompanied by and in the charge of a person who appears to have attained the age of 16 years. Close supervision will be held when children use balconies and other raised areas.	8PF097	N/a
Upon egress from the premises the premises licence holder and/or designated premises supervisor will deploy staff on exit doors and within the vicinity of the premises to ensure the safe dispersal of children and the premises will not close until all children have left the area.	8PF098	N/a
The premises licence holder and/or designated premises supervisor will perform the necessary background checks including relevant police checks on all potential staff before offering them employment. The Licensee will report any child related concerns to the police he/she has about potential staff, existing staff and customers.	8PF099	N/a
The premises licence holder and/or designated premises supervisor ensure staff receive training to deal with unaccompanied children on the premises and prevent them from harm.	8PF100	✓
The premises licence holder and/or designated premises supervisor will comply with the written guidance for protecting children from harm issued by Leeds City Council, Department of Social Services.	8PF101	✓
The premises licence holder and/or designated premises supervisor will liaise with any adult orientated premises close to his/her premises which the Licensee suspects are at risk of admitting underage children from his/her own premises.	8PF102	N/a

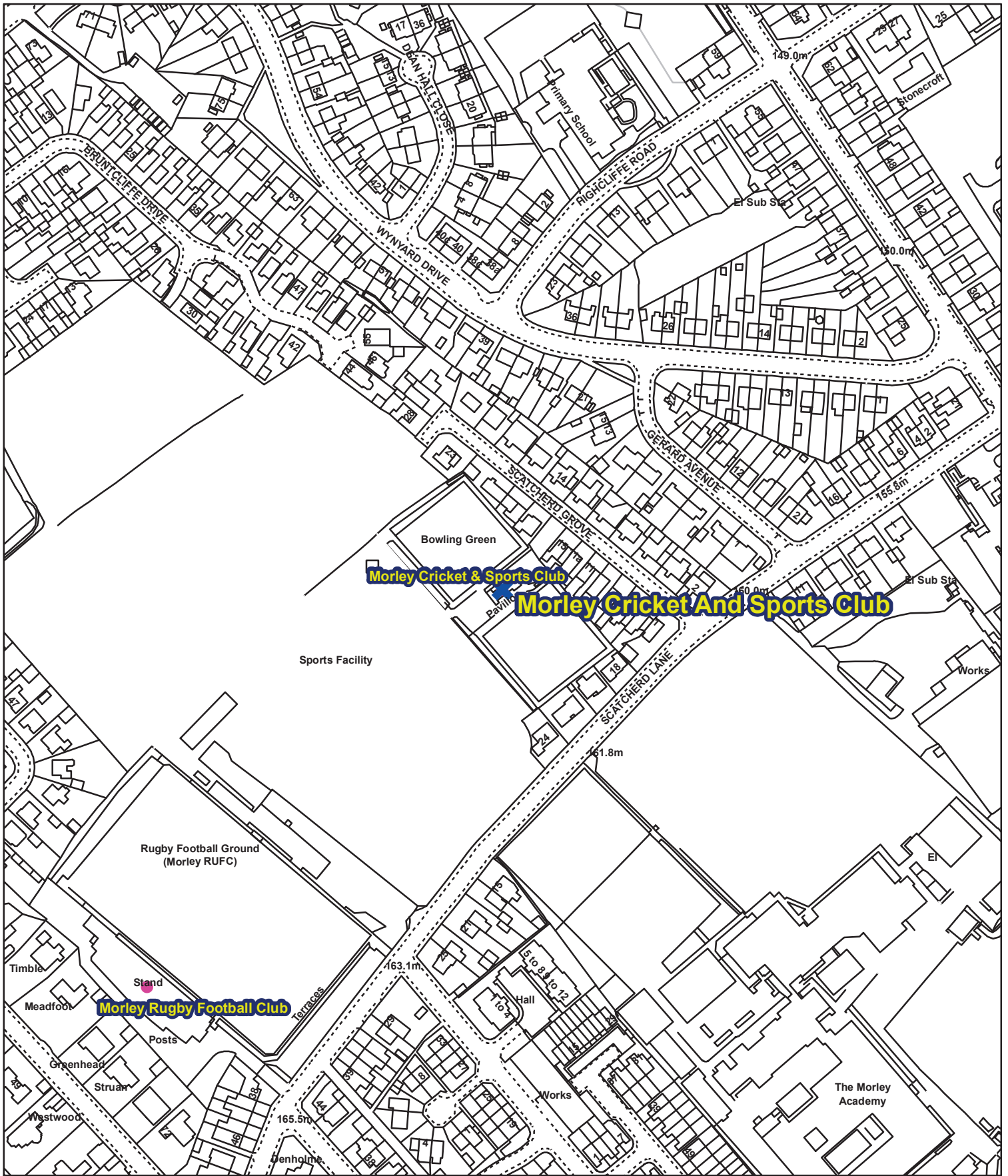
### **Child Protection Measures**

Under the Act, it is unlawful for a licensee to allow any unaccompanied child under the age of 16 to be present on authorised premises which are exclusively or primarily used for the supply and consumption of alcohol on the premises. This applies to premises operating under a premises licence, club premises certificate or a temporary event notice. In effect, this applies to more pubs and bars where restaurant and food facilities are not provided as a permanent feature or attention.

<b>Suggested measures</b>	<b>Code</b>	<b>✓</b>
Systems will be in place to monitor, detect and report any suspicion of child/young person exploitation or safeguarding concerns.	8PF103	✓
The premises will have a procedure for dealing with distressed and lost children/young people and ensure all staff receive training in this procedure.	8PF104	✓

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This map is based upon the Ordnance Survey's digital data with the permission of the Ordnance Survey on behalf of the controller of Her Majesty's Stationary Office

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**Key**

	On licence		Late night refreshment
	Off licence		Other

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White, Emma

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**Subject:** FW: PREM/04991/001 - Morley Cricket Club, Scatcherd Lane

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**From:** [REDACTED]  
**Sent:** 20 October 2022 09:27  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** FW: PREM/04991/001 - Morley Cricket Club, Scatcherd Lane

Hi Emma

[REDACTED] has also agreed to include conditions 2 and 3 if the licence is granted. which are additional to the conditions submitted in the proforma. Condition 1 is a replacement to the condition contained in the proforma.

1. The PLH/DPS or staff will ensure patrons use beer gardens, external areas and play areas in a manner which does not cause disturbance to nearby residents and business in the vicinity. Patrons will not use such areas after 11 pm.
2. The designated premises supervisor or staff will monitor the activity of persons leaving the premises and remind them of their public responsibilities where necessary.
3. The premises shall hold and implement written customer Dispersal and smoking policies, that are reviewed after complaints. Such policies are to be written in consultation with the Licensing Authority and made available to statutory authorities including Environmental Health upon request.

Does this make sense? If not then let me know!

thanks

Gary Mann  
Environmental Protection Team  
Leeds City Council



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**From:** [REDACTED]  
**Sent:** 23 Sep 2022 17:54:54 +0100  
**To:** Entertainment Licensing  
**Subject:** Morley Cricket and Sports Club Application

You don't often get email from [REDACTED] [Learn why this is important](#)

Re. Application for Morley Cricket and Sports Club extended opening hours.

Morley Cricket Club is situated at the centre of a quiet residential area with many homes in very close proximity and is totally unsuitable for a late night entertainment venue.

The Victorian houses nearby are subject to restrictions on their development in order not to spoil the locality, so it seems quite absurd that it could be deemed appropriate to give permission for the whole area to suffer disturbance until the early hours of the morning.

The proposed extension of opening times, on a weekend in particular, will cause significant disruption to nearby homes (many with young families) which is not likely to end at 1.30am - with the present hours, there is noise, littering, vandalism and anti-social behaviour in the area, well after the official closing time.

At present the noise is not just restricted to the Club House. Adults, youths and children are allowed to use the whole of the grounds, parts of which are well away from the bar area and very close to residences.

Should this licence be granted it will cause much anxiety and diminution of life quality for those living adjacent to the Club, as well as those on connecting thoroughfares.

**It will degrade a very pleasant area and put even more pressure on the local Police.**

If the inexplicable happens and this licence is granted, I would hope the restrictions are rigorously enforced to avoid any 'loose interpretation' by the Cricket Club.

[REDACTED]

[REDACTED]

**From** [REDACTED]  
**Sent:** 16 Oct 2022 20:23:40 +0100  
**To:** Entertainment Licensing  
**Subject:** OBJECTION - PREM/04991/001 | Premises Licence - New Application | Open for Consultation | Scatcherd Lane Morley Leeds LS27 0JJ

You don't often get email from [REDACTED] [Learn why this is important](#)

Neighbour Response / Resident

[REDACTED]

If possible, please DO NOT publish my personal details especially my telephone number and email address.

---

Objection on the grounds of noise, nuisance and general disturbance.

I believe that if this late licence was granted, we would suffer further unacceptable intrusion in the form of noise, nuisance and general disturbance and I can see no justifiable reason why the club should be granted such a late licence when it is situated in a wholly residential area with no other commercial activities in the vicinity.

Our residence [REDACTED] and there are already many evenings, especially in the summer, but not exclusive to, where we have to keep our windows shut during the evening because of the noise generated by both people and music. This disturbance is further elevated when parties occur in the function room and especially so when there is a DJ playing the music and I am presuming the club are wanting this late licence to extend these events.

The club often operates with its doors open and we can hear party goers sing along to the music at full volume and the noise travels across the open field at an unacceptable level. At closing time there seems to be no consideration for the residents at all. There seems to be no 'leave quietly' policy or no policing of it, there is shouting, singing, arguing and noise from taxis. The noise disturbance can often be heard over the sound of our television and in spring/summertime the use of our garden is limited unless we want to listen to the noise coming from the club. This directly effects the enjoyment of our garden as the disturbance is clearly audible and I can only see this escalating.

The use of external speakers in the beer garden late into the evening has been a particular issue as well as very slow closing at the end of the evening with patrons often not leaving until well after the clubs current licenced closing time.

I have complained about the noise in the past and for a time there was some improvement, but it is still disturbing. My family have lived on [REDACTED] for almost 50 years and during that time the club has taken on a completely different guise and now we potentially feel as though we will be living [REDACTED] to a night club not a cricket/sports club. I feel the small benefit to the club serving so late will be at a huge cost to the local residents. I do not believe the bequeathing of this land was intended for these activities.

[REDACTED]

Regards,

[REDACTED]

**From:** [REDACTED]  
**Sent:** 28 Sep 2022 14:46:21 +0100  
**To:** Entertainment Licensing  
**Subject:** Morley Cricket & Sports Club

You don't often get email from [REDACTED]. [Learn why this is important](#)

Hi,

I have just seen the notice (see attached) regarding the licensing extension for Morley Cricket & Social Club. I tried phoning to request full details, but get no answer.

I live at [REDACTED] which is [REDACTED] from the club.

Whenever the club holds events with speakers outside the building, the noise is unnecessarily loud, and I can hear it inside my house. I cannot enjoy sitting in my garden on these occasions due to the excessive noise and can only watch television or listen to the radio with all doors and windows tightly closed.

I have not objected before because these events were limited to 3 or 4 times per year, but if the proposal is to have these noisy events on a regular basis, then I must make a very strong objection to the granting of this application. I understand some of my neighbours are also putting in objections, and I know that friends who live in [REDACTED] will certainly be objecting. I would be surprised if anyone reading the notice who lives in the area does not object.

This club is in the middle of a residential area, and as such is unsuitable for late night outdoor noisy events. If people want to listen to loud noise at 120 dba, then they should go to a proper indoor concert venue such as the Arena.

If you require further information, I can be contacted on [REDACTED] or reply to this email.

Regards,

[REDACTED]



**From:** [REDACTED]  
**Sent:** 19 Oct 2022 10:13:31 +0100  
**To:** [REDACTED]  
**Subject:** Re: PREM/04991/001 Morley Cricket And Sports Club Scatcherd Lane LS27 0JJ

[REDACTED]

Thank you for the updated application information.

I have read it and my concerns have increased, as it does not appear to be an extension of the existing license but a replacement of a club license with a full entertainment license.

The information provided by Morley Cricket Club is very vague, as there is no information on the likely number of outdoor events, which basically gives them the equivalent of a blank cheque. They mention the four outdoor events currently held each year, every one of which we are forced to listen to, whether we want to or not, due to the very high audio volume they choose to apply.

If the club intends to increase the number of outdoor events without limit and there are no controls in place for noise levels, then my objection will remain in place.

The "West Yorkshire Planning Consultation Guidance - Noise & Vibration" publication includes the following guidelines -

*4.4 Noise from Entertainment Premises*

*It is expected that all applications for this type of premises should properly address noise issues. As a general principle, music and noise from customers activity (talking, shouting and applauding) emanating from entertainment premises (including external areas such as balconies, gardens and smoking areas) should not be audible within any noise sensitive premises.*

*Developers should assess the likely impact of the new entertainment premises upon the noise environment. The premises must be designed so to ensure that music and associated noise is controlled, so as to be inaudible inside any residential premises within the vicinity.*

*Inaudibility is defined by the Institute of Acoustics' Good Practice Guide on the Control of Noise from Pubs and Clubs 2003:*

- Entertainment Noise Level,  $L_{Aeq}$  (1 minute) should not exceed Representative Background Noise Level,  $L_{A90}$ .*
- Entertainment Noise Level,  $L_{10}$  (5 minutes) should not exceed Representative Background Noise Level,  $L_{90}$ , in any 1/3 octave band from 40Hz to 160Hz.*

*or:*

*The use of Noise Rating (NR) curves, as discussed in the DEFRA document, 'Noise from Pubs and Clubs, Phase I' (2005), is an alternate way of establishing acceptable levels in noise sensitive premises where low frequency noise may be an issue:*

- NR 20 in bedrooms (23:00 to 07:00 hours).*
- NR 25 in all habitable rooms (07:00 to 23:00 hours).*
- Noise rating curves should be measured as a 15 minute linear  $L_{eq}$  at the octave band centre frequencies 31.5 to 8 KHz.*

*All noise levels shall be taken with windows open or closed (whichever makes the music seem louder), or with alternatively provided acoustic ventilation over and above "background" ventilation.*

I would hope that these noise levels would be measured at an existing outdoor event prior to the granting of any application.

As I stated earlier, I can hear the noise indoors from 0.6 mile away whenever the club holds an outdoor event. This seems to breach the existing guidelines. I wonder what it sounds like inside a house next door to the club ?

As a comparison, an ice cream van has quite specific limitations on the noise level and duration of the "tune" it plays. Surely an entertainment license should have the same limitations.

Regards,



On 19/10/2022 09:10, White, Emma wrote:  
Good Morning,

Thank you for your email.

Please find attached a redacted version of the updated application.

Kind Regards

Emma White

Licensing Officer

Entertainment Licensing

Leeds City Council

[REDACTED]  
email: [entertainment.licensing@leeds.gov.uk](mailto:entertainment.licensing@leeds.gov.uk)

[www.leeds.gov.uk](http://www.leeds.gov.uk)

**From:** [REDACTED]  
**Sent:** 18 October 2022 17:26  
**To:** [REDACTED]  
**Subject:** Re: PREM/04991/001 Morley Cricket And Sports Club Scatcherd Lane LS27 0JJ

Dear Ms White,

Thank you for your reply, but the amendment does not deal with my original objection, namely the level of noise generated by outdoor events and their frequency.

I did ask for full details of the application but only received your original acknowledgement letter.

The issue I have with the club is that whenever they hold an outdoor event I can even hear the compere from over half a mile away, and the music (?) is even louder. This goes on until around 21.30 - 22.00. Anyone attending cricket ground during these times may end up with hearing loss.

Without full details of the frequency of these events and whether there will be any control of the noise level, my objection must remain.

Regards,

[REDACTED]

[REDACTED]

**Nelson, Matthew**

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**From:** [REDACTED]  
**Sent:** 01 November 2022 17:23  
**To:** Entertainment Licensing  
**Subject:** Re: Licensing Act 2003 Notice of Hearing relating to Morley Cricket And Sports Club, Scatcherd LaneMorleyLeedsLS27 0JJ  
**Attachments:** Objections raised by [REDACTED] Notice of Intention.rtf; Simple\_guide\_for\_managing\_entertainment\_noise.pdf; PLN 82 Noise Design Advice leeds version.pdf  
**Follow Up Flag:** Follow up  
**Flag Status:** Completed

You don't often get email from [REDACTED]. [Learn why this is important](#)

Dear Ms White,

Thanks for all the information and I have attached the completed "Notice of Intention" as requested, along with a Word document outlining my objections. I have also attached the guidelines I quoted from in my last email and "Managing Entertainment Noise" guidelines issued by Harrogate Council (I could not find an equivalent document for Leeds).

My sincerest hope is that a full noise assessment is carried out, especially of amplified outdoor events, prior to any consideration for granting a licence. I live in a quiet neighbourhood and cherish the peacefulness, something I do not want disrupted by a club trying to make more money at the expense of local residents.

Unfortunately, I shall not be able to attend the hearing due to prior commitments, namely appointments at St. James's Hospital for scans and blood tests as a result of previous cancer treatment.

I hope I have included everything you require, but please let me know if I have missed anything.

Kind regards,

[REDACTED]

On 27/10/2022 07:16, [entertainment.licensing@leeds.gov.uk](mailto:entertainment.licensing@leeds.gov.uk) wrote:

Dear [REDACTED],

I write to confirm that the above application is scheduled for hearing before the Licensing Sub Committee on 15 November 2022 10:00 am. If you would like to attend please arrive at the Civic Hall, Leeds, LS1 1UR, at 9:50am and report to the reception (entrance on Portland Crescent), from where you will be directed to the appropriate meeting room.

COVID-19 Safety Measures are in place to help stop the spread of coronavirus including social distancing, the installation of sanitising stations and regularly disinfecting. All visitors are also required to wear a mask unless they are medically exempt.

A copy of the agenda, including the report for the above application, can be viewed on Leeds City Council's website 5 working days before the hearing. The following link will take you to the agenda <http://tinyurl.com/leedshearings>.

Please find attached:  
Notice of Hearing  
Information to Parties to Accompany Notice of Hearing  
Parties Notice of Intention

Please ensure that the Parties Notice of Intention and any additional evidence is returned to us at least 5 clear working days prior to the date of hearing.

If you are to attend the hearing please check the agenda 5 days in advance where you will see the attendance details of the committee members. Should you know any of the members then please contact us in advance so that appropriate measures may be put in place to ensure that there are no conflicts of interest.

It would be appreciated if wherever possible all correspondence could be returned via email to [entertainment.licensing@leeds.gov.uk](mailto:entertainment.licensing@leeds.gov.uk).

Please do not hesitate to contact us should you require any further assistance.

Kind Regards,  
Mrs Emma White  
Licensing Officer



Entertainment Licensing

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**Objections raised by** [REDACTED]

I live 0.6 of a mile from Morley Cricket Club. I have read the amended application and my concerns have increased, as it does not appear to be an extension of the existing license but a replacement of a club license with a full entertainment license.

The information provided by Morley Cricket Club is very vague, as there is no information on the likely number of outdoor events, which basically gives them the equivalent of a blank cheque. They mention the four outdoor events currently held each year, every one of which we are forced to listen to, whether we want to or not, due to the very high amplified audio volume they choose to apply.

If the club intends to increase the number of outdoor events without limit and there are no controls in place for noise levels, then my objection will remain in place.

The "West Yorkshire Planning Consultation Guidance - Noise & Vibration" publication includes the following guidelines -

*4.4 Noise from Entertainment Premises*

*It is expected that all applications for this type of premises should properly address noise issues. As a general principle, music and noise from customers activity (talking, shouting and applauding) emanating from entertainment premises (including external areas such as balconies, gardens and smoking areas) should not be audible within any noise sensitive premises.*

*Developers should assess the likely impact of the new entertainment premises upon the noise environment. The premises must be designed so to ensure that music and associated noise is controlled, so as to be inaudible inside any residential premises within the vicinity.*

*Inaudibility is defined by the Institute of Acoustics' Good Practice Guide on the Control of Noise from Pubs and Clubs 2003:*

- *Entertainment Noise Level,  $L_{Aeq}$  (1 minute) should not exceed Representative Background Noise Level,  $L_{A90}$ .*
- *Entertainment Noise Level,  $L_{10}$  (5 minutes) should not exceed Representative Background Noise Level,  $L_{90}$ , in any 1/3 octave band from 40Hz to 160Hz.*

*or:*

*The use of Noise Rating (NR) curves, as discussed in the DEFRA document, 'Noise from Pubs and Clubs, Phase I' (2005), is an alternate way of establishing acceptable levels in noise sensitive premises where low frequency noise may be an issue:*

- *NR 20 in bedrooms (23:00 to 07:00 hours).*
- *NR 25 in all habitable rooms (07:00 to 23:00 hours).*
- *Noise rating curves should be measured as a 15 minute linear  $L_{eq}$  at the octave band centre frequencies 31.5 to 8 KHz.*

*All noise levels shall be taken with windows open or closed (whichever makes the music seem louder), or with alternatively provided acoustic ventilation over and above "background" ventilation.*

**Notice of Hearing relating to Morley Cricket And Sports Club, Scatcherd Lane Morley Leeds LS27 0JJ**

I would hope that a full noise assessment would be carried out to determine these noise levels at an existing outdoor event prior to the granting of any application.

The issue I have with the club is that whenever they hold an outdoor event, I can even hear the compere from over half a mile away, and the music (?) is even louder. This goes on until around 21.30 - 22.00. Anyone attending the cricket ground during these times may end up with hearing loss.

Without full details of the frequency of these events and whether there will be any control of the noise level, my objection must remain.

As I stated earlier, I can hear the noise indoors from 0.6 mile away whenever the club holds an outdoor event. This seems to breach the existing guidelines. I wonder what it sounds like inside a house next door to the club ?

As a comparison, an ice cream van has quite specific limitations on the noise level and duration of the "tune" it plays. Surely an entertainment license should have the same limitations.

Regards,



## A simple guide for managing entertainment noise

This document provides a simple, non-technical guide for managers of pubs, clubs and other venues who provide entertainment, such as live music, DJs, karaoke etc., to help them manage sound and avoid noise complaints from neighbours. If you intend to hold a large-scale event or you are thinking of installing a sound system to provide regular entertainment you should obtain specialist advice, although the advice here will still be relevant.

### **Get the licence you need**

If you provide regulated entertainment to the public on a regular basis you are likely to need a premises licence, although a licence is not required to stage a performance of live music, or the playing of recorded music if:

- it takes place between 8am and 11pm, at an alcohol on-licensed premises and provided the audience is no more than 500 people

You also do not need a licence to play:

- unamplified live music at any place between the same hours; or
- amplified live music at a workplace between the same hours, provided the audience is no more than 500 people: or
- background or incidental music

If you want to put on an event, which includes the sale of alcohol (this includes an event where tickets are purchased and alcohol is included in the ticket price), late-night refreshment or regulated entertainment and do not have a premises licence to cover the type of event, you will need a temporary event notice (TEN).

Further advice on a premises licence or a TEN can be obtained by searching licensing on the council's website [www.harrogate.gov.uk](http://www.harrogate.gov.uk).

If you play or perform music which is protected by copyright you may also need a performing rights licence. [PPL-UK](#) and [PRS for Music](#) are two licensing organisation who can organise the necessary licences designed to protect the rights of music creators and performers.

### **Managing noise from events**

There are three basic concepts to managing noise:

- reduce noise at source
- prevent noise from escaping
- management of the noise produced



## **Reduce noise at source**

### **Volume control**

It sounds simple, but one of the best ways of controlling noise is to keep the volume down. The basic form of this is simply turning the control on sound amplification systems down. More complex sound control systems have sound compression systems and mixing decks and different controls for bass or treble (low and high frequency sound). It is important to control the bass levels, as this travels through building structures more easily and causes the “thump-thump” beat which can cause disturbance. If you have difficulty managing the volume control a sound-limiting device can be used to help manage the sound levels automatically.

### **Loudspeakers**

Choose speakers that are right for the type of venue and entertainment that you wish to provide. There is no need to get an over-size powerful speaker for smaller venues, and it is often better to have more, lower-power speakers positioned and directed to achieve the best result for the audience than one or two powerful speakers.

Position speakers away from windows, doors and other openings. Do not rest or mount speakers directly on to the structure of the building and use proper mounting-stands.

### **Vocals**

It is often the vocal element of music which can be most disturbing and so if you find this to be a problem you may need to use a compression system to provide more control over the volume and quality of the sound: specialist advice should be sought for this.

### **Prevent noise from escaping**

Again it's simple, but containing the sound inside a premises will reduce the risk of noise complaints from neighbours. Look for acoustically weak areas in the structure: usually windows, doors, ventilation ducts and other openings, and especially ones that face residential properties.

Some simple things you can try:

- keep windows and doors closed and fit acoustic seals around them
- provide double or secondary glazing with different thickness glazing. Generally speaking the thicker the glazing and the bigger the air gap the better the reduction
- have a two-door, lobby arrangement for the entertainment room, or entrance to the premises and keep one set of doors closed
- do not prop doors open during entertainment
- control patrons opening windows and doors
- specialist “glass bolts” can help control fire exit doors being opened
- provide acoustic louvres over ventilation ducts, which allow air flow, but reduce noise
- if it gets too hot with windows / doors closed, then consider alternative cooling, such as air conditioning but be careful that its use does not add to the level of noise breakout

- consider noise escaping through the roof, as this may not be obvious if you listen for the noise at ground level, which is a particular problem with flat roofs. You may need to improve the amount of sound insulation in the ceiling or roof space
- the best sound insulation performance is gained from a high mass material with no gaps and it is a common misbelief that all insulation will help reduce sound. However, there are some insulation materials that are simply made to reflect heat and do very little to reduce sound
- if you are attached to another premises consider how the sound will travel through the structure, and speak directly with your neighbour about this

### **Management of the noise produced**

Taking noise seriously is just another aspect of good management. Here are some simple suggestions to help manage noise effectively:

- consider the impact on neighbours before organising an event: letting neighbours know what you are planning and taking on board their views is a good idea
- do a “sound-check” before an event starts and set a volume level for the sound system that shouldn’t be exceeded. You may need to set a quieter level if the event will go on after 11pm
- make sure the performer knows what volume level has been set and what time the performance needs to end
- manage access to volume controls on the amplifier, compression system or mixing deck and consider a sound-limiting device if you have problems managing the volume
- monitor sound levels during the performance and keep a record. Our simple checklist at the end of this guide may help. But beware if you come from a noisy environment the sound may not appear as loud to you as it will to neighbours
- take quick action to reduce noise if it’s too loud and record what you have done
- avoid allowing patrons to use external areas, such as beer gardens and smoking shelters late at night
- put signs in prominent places asking patrons to be quiet when leaving the venue
- playing more gentle tracks at the end of the performance can help calm the mood and mean patrons will be less noisy as they leave
- lollipops given out as patrons leave can dumb down loud voices
- take any complaints from neighbours seriously and let them know what you have done to control the noise

### **Further advice**

Noise council guide on noise from pop concerts.

British Beer and Pub Association guide on noise control.

Institute of Acoustics good practice guide on the control of noise from pubs and clubs.

### **Professional services:**

Association of Noise Consultants: [association-of-noise-consultants.co.uk](http://association-of-noise-consultants.co.uk)

Institute of Acoustics: [ioa.org.uk/home/default.asp](http://ioa.org.uk/home/default.asp)

## Event noise monitoring form

**Premises:** \_\_\_\_\_ **Event:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Event start time:** \_\_\_\_:\_\_\_\_ **Event end time:** \_\_\_\_:\_\_\_\_

**Pre-start checklist:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Windows and doors closed        | <input type="checkbox"/> Sound check and set volume  | <input type="checkbox"/> Agree who will do monitoring checks and when |
| <input type="checkbox"/> Check sound limiter (if fitted) | <input type="checkbox"/> Set end-time with performer | <input type="checkbox"/> Complete monitoring form                     |

Noise assessment guide		
Assessment	Description	Guide
<b>A</b>	Not audible No entertainment sound can be heard	Okay
<b>B</b>	Just audible Muffled sound, vocals / music not clear, easily masked by other noise in area.	Okay but lower to A after 11pm
<b>C</b>	Clearly audible Clear vocals / music, and likely to be heard by neighbours.	Reduce to B and not after 11pm
<b>D</b>	Loud Vocals / music are dominant sound and would be clearly heard by neighbours.	Never

Monitoring locations:				
Choose one or more monitoring locations as near to neighbouring properties as possible.				
<b>Locations</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>

**Monitoring**

How often you monitor will depend on how much of a problem noise is likely to be. If you regularly have the event with no problem then monitoring will be minimal, but if you have had noise complaints or it's a new event which you're unsure how much noise will be made then do more monitoring. We always recommend monitoring between 10:30pm and 11pm.

Time	Location	Assessment				Record any corrective action taken or observations at time	Initials
:_____	1	A	B	C	D		
	2	A	B	C	D		
	3	A	B	C	D		
	4	A	B	C	D		

Time	Location	Assessment				Record any corrective action taken or observations at time	Initials
:_____	1	A	B	C	D		
	2	A	B	C	D		
	3	A	B	C	D		
	4	A	B	C	D		

Time	Location	Assessment				Record any corrective action taken or observations at time	Initials
:_____	1	A	B	C	D		
	2	A	B	C	D		
	3	A	B	C	D		
	4	A	B	C	D		

# West Yorkshire PLANNING CONSULTATION GUIDANCE (CONDENSED VERSION)

## Noise & Vibration



**MAY 2016**

1

## **Purpose of this Document**

This document is intended to provide a condensed guide to developers and Environmental Health professionals when reviewing planning applications and making recommendations to Planning Services on matters relating to noise and vibration. It should be used in conjunction with document, Planning **Consultation Guidance: Noise & Vibration**.

The guidance reflects the noise-related guidance contained within the National Planning Policy Framework (NPPF) and the Noise Policy Statement for England (NPSE).

The document considers the majority of scenarios which may arise as a result of planning applications. Scenarios that have not been considered in the document will be assessed in line with the policies in the Core Strategy and the guidance in the NPPF.

### *Advice to Developers*

Environmental Health can give developers pre-application advice. In this way many potentially difficult noise issues can be 'designed out' at the very earliest stages of a project's design process. Post-application noise attenuation advice can also be provided to developers.

## **1.0 Underlying Principles**

The basis of all good noise management lies in the initial design phase of a development. Judicial analysis at the earliest stage in the planning process can identify solutions such as design and layout, the reduction of noise at existing sources and project-specific mitigation.

### **1.1 Design and Layout**

- Has the surrounding area been considered when arranging the site layout? Example: positioning noise sources and noise sensitive premises as far away as possible from one another, screening outdoor amenity areas etc.
- Has the surrounding noise climate been taken into consideration when arranging the internal layout of residential units? Example: locating bedrooms on quiet facades.
- Has consideration been given to increasing the noise insulation standard for windows and doors of potential noisy facades?
- Has consideration been given to methods of ventilation?
- Where a development will overlook a significant noise source such as a major road, railway, industrial or entertainment premises etc, it is desirable that part of the habitable space in each unit does not overlook the significant noise source. Single aspect units, where all the habitable space overlooks the significant noise, should be avoided.
- Consider the use and location of site levels, barriers and screens between the development and identified noise source.

### **1.2 Reduction of Noise at Existing Sources**

Where the only means of meeting a given noise standard is to reduce existing noise levels, an agreement under Section 106 of the Town and Country Planning Act 1990 may be used to facilitate this. Planning Services should bring this option to the applicant's attention ideally at an early stage.

## 2.0 Relevant Policies and Guidance

### 2.1 Noise Policy Statement for England 2010

In March 2010 central Government issued the Noise Policy Statement for England (NPSE). The stated purpose of the document was to “*provide clarity regarding current policies and practices to enable noise management decisions to be made within the wider context, at the most appropriate level, in a cost-effective manner and in a timely fashion*”.

The NPSE introduces the terms: *NOEL*, *LOAEL* and *SOAEL*:

- **NOEL – No Observed Effect Level.** The level below which no effect can be detected. In simple terms, no effect on health and quality of life detectable due to noise.
- **LOAEL – Lowest Observed Adverse Effect Level.** The level above which adverse effects on health and quality of life can be detected.
- **SOAEL - Significant Observed Adverse Effect Level.** The level above which significant adverse effects on health and quality of life occur.

See APPENDIX 1

### 2.2 National Planning Policy Framework

The National Planning Policy Framework (NPPF) came into force in March 2012. With regard to acoustic design and noise control, the NPPF provides a set of overarching aims that broadly reflect those already contained within NPSE. The document sets out central Government’s planning policies for England, and how these policies are expected to be applied.



### 3.0 Noise Criterion

When assessing planning applications, The Planning Authority will have regard to the stated aims of Noise Policy Statement for England 2010 and National Planning Policy Framework.

- The Planning Authority will normally support refusal where the noise impact on sensitive receptors exceeds SOAEL, however mitigating factors such as the local authority's on-going support of local regeneration will be taken into consideration.
- The Planning Authority will normally recommend conditions to mitigate noise impacts where the noise levels exceed the LOAEL, but are lower than the SOAEL criterion.

### 4.0 Noise Sources

Sources Identified are:

- **Anonymous Noise Sources, such as Transportation Noise;**
- **Proposed Developments Containing Noise Generating Uses;**
- **Places of Worship;**
- **Entertainment Premises;**
- **Mixed Use Schemes;**
- **Wind Turbines;**
- **Multi-Use Games Areas;**
- **Nurseries;**
- **Schools;**
- **Taxi/Private Hire Premises;**

#### 4.1 Anonymous Noise Sources: General Environmental Noise - Transportation Noise

*Table 1: Recommended Maximum, LOAEL sound levels based upon an Absolute criterion.*

Location	Time Period	Ambient Level (dB L <sub>Aeq,T</sub> )	Maximum noise level (dB L <sub>AFmax</sub> )
		<b>LOAEL</b>	<b>LOAEL</b>
External amenity areas	0700-2300	55	-
External amenity areas	2300-0700	45	60
Habitable room	0700-2300	35	-
Bedroom	2300-0700	30	45
Dining Room	0700-2300	40	-

## 4.2 Proposed Developments Containing Noise Generating Uses

Where applications contain noise sources that may have an impact upon existing noise sensitive uses, the applicant will be required to provide supporting information that will allow this impact to be evaluated. For the purposes of this document, Noise Sensitive Premises is defined as places where the building's occupiers may be resting, sleeping or studying. This includes residential premises, offices, hotels, hospitals, nursing homes and schools. Noise sources including:

- **Internal and external plant;**
- **Air extraction/conditioning;**
- **Industrial activities;**
- **Construction/demolition work;**
- **Delivery of goods or refuse collection;**
- **Transportation within a premises.**

should be assessed using guidelines contained within this section.

Where the potential for noise disturbance exists, a noise impact assessment should be carried out at the façade of the closest noise sensitive premises to demonstrate that a Comparative Criterion has been met:

*Recommended Maximum sound levels should be based upon a Comparative Criterion:*

- The Rating Level (calculated in accordance to BS 4142: 2014) is at least 10 dB below the existing Ambient noise level ( $L_{Aeq}$ );
- The Rating Level (calculated in accordance to BS 4142: 2014) is at least 0-5\* dB below the exiting Background noise level ( $L_{A90}$ );
- Between the hours of 19:00 and 07:00, the maximum noise levels ( $L_{AFmax}$ ) from the guidance document shall not exceed the  $L_{A90}$  by more than 10 dB; however, where the existing background noise level is 45 dB  $L_{A90}$  or less, the maximum noise levels shall not exceed 60 dB  $L_{AFmax}$ .

Assessment methodology and evaluation shall normally follow the guidance in BS 4142: 2014, 'Method for Rating and Assessing Industrial and Commercial Sound'.

\* Subject to (1) the type of development; (2) the type of noise source, (3) the proposed distance of the noise source to existing noise sensitive properties; (4) the orientation of the proposed development; (5) the sensitivity of the existing noise sensitive properties; (6) the overall context; (7) the time of day; (8) existing background noise levels.

### **4.3 Places of Worship**

This section specially covers the use of loudspeakers or other such devices such as church bells which are used to 'call' the faithful to prayer, or to make some other announcement.

*Recommended Maximum sound levels should be based upon an Absolute criterion:*

- The maximum noise level from any external loudspeaker shall not exceed 81 dB  $L_{AFmax}$  when measured under free-field conditions at a distance of 75 metres from the loudspeaker.
- The use of external loudspeakers is limited to twice in any one day, and only between the hours of 08:30 and 19:00.
- External loudspeakers shall not be operated for more than three minutes on any occasion.

Developers of mosques in built-up areas should be made aware that the use of loudspeakers to broadcast the Azan, or 'call to prayer' will not generally be supported. The ubiquity of smart phone 'apps' and satellite television channels that currently serve this purpose have effectively rendered the use of loudspeakers redundant.

#### 4.4 Noise from Entertainment Premises

It is expected that all applications for this type of premises should properly address noise issues. As a general principle, music and noise from customers activity (talking, shouting and applauding) emanating from entertainment premises (including external areas such as balconies, gardens and smoking areas) should not be audible within any noise sensitive premises.

Developers should assess the likely impact of the new entertainment premises upon the noise environment. The premises must be designed so to ensure that music and associated noise is controlled, so as to be inaudible inside any residential premises within the vicinity.

Inaudibility is defined by the Institute of Acoustics' Good Practice Guide on the Control of Noise from Pubs and Clubs 2003:

- Entertainment Noise Level,  $L_{Aeq}$  (1 minute) should not exceed Representative Background Noise Level,  $L_{A90}$ .
- Entertainment Noise Level,  $L_{10}$  (5 minutes) should not exceed Representative Background Noise Level,  $L_{90}$ , in any 1/3 octave band from 40Hz to 160Hz.

or:

The use of Noise Rating (NR) curves, as discussed in the DEFRA document, '*Noise from Pubs and Clubs, Phase I*' (2005), is an alternate way of establishing acceptable levels in noise sensitive premises where low frequency noise may be an issue:

- NR 20 in bedrooms (23:00 to 07:00 hours).
- NR 25 in all habitable rooms (07:00 to 23:00 hours).
- Noise rating curves should be measured as a 15 minute linear  $L_{eq}$  at the octave band centre frequencies 31.5 to 8 KHz.

All noise levels shall be taken with windows open or closed (whichever makes the music seem louder), or with alternatively provided acoustic ventilation over and above "background" ventilation.

Other noise sources from these developments, such as air conditioning plant and kitchen odour extraction systems shall be treated as industrial development: See Paragraph 3.1.2.

#### 4.5 Proposed Developments Containing Noise Sensitive Users: Noise from Adjacent Entertainment Premises

Where a proposed noise sensitive development is to be located adjacent to an entertainment premises, the sound insulation performance of the party wall and/or ceiling should be at or above 55 dB  $D_{nt,w} + C_{tr}$ . The assessment methodology should conform to *ISO 16283-1:2014 Acoustics -- Field measurement of sound insulation in buildings and of building elements -- Part 1: Airborne sound insulation*, and should be carried out by a suitably qualified engineer.

#### 4.6 Mixed Use Schemes

Where a mixed-use development is to be considered, the planning authority should assess the parts of the development containing noise sources as if the proposed noise sensitive areas are already in situ with reference to the sections above.

## 4.7 Wind Turbines

### 4.7.1 Small to Medium Sized Wind Turbines (up to and including 50kW)

Developer must ensure that the assessment methodology used should demonstrate the following:

Daytime:

- The predicted daytime level of noise arising from the operating turbine should not exceed 35 dB  $L_{A90, 10}$  min at the façade of the nearest noise sensitive premises (free-field conditions).

or

- The predicted daytime level of noise arising from the operating turbine should not be >5 dB above background noise level ( $L_{A90}$ ) at the façade of the nearest noise sensitive premises; whichever is the greater (free-field conditions). The expected noise levels arising from an operating turbine should be compared with notional background noise levels that are considered representative of rural areas.

Night Time:

- The predicted night time level of noise arising from the operating turbine should not exceed 43 dB  $L_{A90, 10}$  min at the façade of the nearest noise sensitive premises (free-field conditions).

or

- The predicted night time level of noise arising from the operating turbine should not be >5 dB above background noise level ( $L_{A90}$ ) at the façade of the nearest noise sensitive premises; whichever is the greater (free-field conditions). The expected noise levels arising from an operating turbine should be compared with notional background noise levels that are considered representative of rural areas.

#### 4.7.2 Intermediate to Large Turbines (>50kW)

For applications for wind turbines greater than 50kW, the assessment procedures detailed in ETSU-R-97 'The Assessment and Rating of Noise from Wind Farms', and the Institute of Acoustics' "A good practice guide to the application of ETSU-R-97 for the assessment and rating of wind turbine noise' (2013) should be followed.

- In the case of single turbines, or where large separation distances are involved, it will be permissible to show compliance with a noise level of 35 dB  $L_{A90, 10 \text{ min}}$  at the nearest noise sensitive premises (free-field conditions).
- It will be deemed acceptable if the daytime noise level is no more than 5 dB above the background level ( $L_{A90}$ ), or 35 dB ( $L_{A90, 10 \text{ min}}$ ), at the façade of the nearest noise sensitive premises (free-field conditions); whichever is the greater.
- It will be deemed acceptable if the night time noise level is no more than 5 dB above the background level ( $L_{A90}$ ), or 43 dB ( $L_{A90, 10 \text{ min}}$ ), at the façade of the nearest noise sensitive premises (free-field conditions). Which ever is the greater.
- It will be deemed acceptable if the daytime or night time noise level is no more than 5 dB above the background level ( $L_{A90}$ ), or 45 dB ( $L_{A90, 10 \text{ min}}$ ), at the façade of any dwelling occupied by person(s) having a financial interest in the wind turbine(s) (free-field conditions); whichever is the greater.

#### 4.8 Multi-Use Games Areas (MUGA)

Outdoor MUGAs generally consist of one or numerous floodlit all-weather, or 3G pitches upon which football, rugby, hockey etc. is played. Where an outdoor MUGA is to be considered, the planning authority should consider its operating times, its frequency of use, the MUGA's orientation and line of sight vis-à-vis dwellings. There is currently no nationally recognised Code of Practice or Guidance Document pertaining to noise from MUGAs.

Developers should assess the likely impact of the new MUGA upon the noise environment. The MUGA must be designed so to ensure that noise associated with it is controlled, so as to be inaudible inside any residential premises within the vicinity. This being the case, the MUGA Noise Level,  $L_{Aeq}$  (1 minute) should not exceed Representative Background Noise Level,  $L_{A90}$ .

The external noise level should not exceed 50 dB  $L_{Aeq,T}$  at the boundary of the nearest noise sensitive premises, in accordance with World Health Organisation Guidelines of Community Noise 1999. It is recognised, however, that the detrimental noise impact of a MUGA often may only become significant over a lengthy period of time; and that sound measurement data compiled over a relatively short time period may not accurately reflect the impact of a noise that will recur day upon day throughout the year. This being the case the measured or predicted sound level of < 50 dB  $L_{Aeq,T}$  will not necessarily be accepted as a *de facto* demonstration that noise from a proposed MUGA will not have an adverse noise impact.

Developers must also consider the following noise mitigation measures:

- The use of bunds and acoustic barriers to remove line of sight;
- The provision of perimeter netting to prevent impact noise;
- Restrictions on hours and days of use;
- User-management controls;
- Maximising any distances to nearby noise-sensitive premises.

#### **4.9 Nurseries**

Developers should assess the likely impact of the new nursery upon the noise environment.

Developers must consider the following noise mitigation measures:

- Restrictions on hours and days of use;
- Restrictions on the number of children using the nursery and its external play areas;
- The use of acoustic barriers to remove line of sight;
- The implementation of sound airborne and impact sound insulation measures where the proposed nursery adjoins noise-sensitive premises;
- The layout of external play areas in relation to neighbouring noise-sensitive premises;
- User-management controls;

#### **4.10 Schools**

The sound insulation criteria for schools formulated for the prevention of noise break-in is set out in Building Bulletin 93, Acoustic Design of Schools, Performance Standards. Developers should adhere to these criteria.

Ancillary noise sources such as plant, air extraction, entertainment noise and the provision of MUGAs for school/after-school use should be considered using the appropriate guidance set out in this document.

#### **4.11 Taxi/Private Hire Premises**

Developers should assess the likely impact of the taxi/private hire premises upon the noise environment.

Developers must consider the following noise mitigation measures:

- Restrictions on hours and days of use;
- Restrictions on where vehicles waiting for a fare may park in relation to the premises;
- Restrictions on the number of drivers/vehicles employed by the premises;
- Prohibition on the use of vehicle radios, horns etc;
- Prohibition on drivers congregating outside the premises;
- Locating designated customer waiting areas away from noise sensitive premises;
- Restrictions on the number of customers in designated waiting areas;
- The layout of designated customer waiting areas in relation to neighbouring noise-sensitive premises;
- User-management controls.

## 5.0 Proposed Developments Containing Noise Sensitive Users

This section concerns itself with setting design criteria for noise sensitive developments, such as residential premises, nursing/residential homes and hospitals. The guidance in this section provides guidance for the scenarios below:

- Existing Noise from Transportation and Anonymous Noise Sources;
- Existing Noise from Industrial Sources;
- Existing Noise from Entertainment Premises;
- Existing Noise from Adjacent Entertainment Premises;

### 5.1 Proposed Developments Containing Noise Sensitive Users: Noise from Transportation and Anonymous Noise Sources

*Recommended Maximum sound levels should be based upon an Absolute criterion. See Table 1.*

### 5.2 Proposed Developments Containing Noise Sensitive Users: Noise from Industrial Sources

Where industrial premises contain a number of noise sources, no single source should be dominant in any amenity area.

Where a Comparative noise criterion is selected, the developer should undertake an assessment in line with BS 4142: 2014

- The Rating Level (calculated in accordance to BS 4142: 2014) does not exceed the existing Background noise level ( $L_{A90}$ );
- Between the hours of 19:00 and 07:00, the maximum noise levels ( $L_{AFmax}$ ) from the guidance document shall not exceed the  $L_{A90}$  by more than 10 dB; however, where the existing background noise level is 45 dB  $L_{A90}$  or less, the maximum noise levels shall not exceed 60 dB  $L_{AFmax}$ .

Where a BS 4142: 2014 assessment suggests a high probability of complaints, it is likely that the development will not be supported. Where a BS 4142: 2014 assessment suggests a positive indication that complaints are unlikely, it is likely that the development will be supported.

or:

The use of Noise Rating (NR) curves, as discussed in the DEFRA document, '*Noise from Pubs and Clubs, Phase I*' (2005), is an alternate way of establishing acceptable levels in noise sensitive premises where low frequency noise may be an issue:

- NR 25 in bedrooms (23:00 to 07:00 hours).
- NR 30 in all habitable rooms (07:00 to 23:00 hours).
- Noise rating curves should be measured as a 15 minute linear  $L_{eq}$  at the octave band centre frequencies 31.5 to 8 KHz.

or: An absolute criterion should be adopted. See Table 1.



### **5.3 Proposed Developments Containing Noise Sensitive Users: Noise from Entertainment Premises**

The use of Noise Rating (NR) curves, as discussed in the DEFRA document, *'Noise from Pubs and Clubs, Phase I'* (2005), is an alternate way of establishing acceptable levels in noise sensitive premises where low frequency noise may be an issue:

- NR 20 in bedrooms (23:00 to 07:00 hours).
- NR 25 in all habitable rooms (07:00 to 23:00 hours).
- Noise rating curves should be measured as a 15 minute linear  $L_{eq}$  at the octave band centre frequencies 31.5 to 8 KHz.

As well as protection for the building, good site layout possibly including the use of barriers or bunds should be considered to protect external amenity areas such as usable gardens or balconies. In such areas the steady noise level should not exceed 50 dB  $L_{Aeq,T}$ .

Where the external  $L_{Aeq}$  exceeds 50 dB, daytime or 45 dB, night time, it will be necessary to predict the internal noise levels and specify the acoustic performance of the building envelope (windows, doors, walls, ventilators). The prediction of the internal noise levels shall include the performance of any ventilators with the ventilator in the open position.

# APPENDICIES

## APPENDIX ONE GUIDELINES ON ABSOLUTE SOUND LEVELS

Guideline “Absolute” Sound Level <sup>1</sup>								
Absolute Sound Level	Absolute Level:	≤40dB	41 - 45dB	46 - 50dB	51 - 55dB	56 - 60dB	≥60dB	
	Daytime Effect: <sup>2</sup>	NOEL	NOEL	NOEL	LOAEL	SOAEL	SOAEL	SOAEL+
	Evening Effect: <sup>3</sup>	NOEL	NOEL	LOAEL	SOAEL	SOAEL	SOAEL	SOAEL+
	Night-time Effect: <sup>4</sup>	NOEL	LOAEL	SOAEL	SOAEL	SOAEL	SOAEL	SOAEL+
	Effect / Impact Description:	No observed effect on health or quality of life.	Sleep disturbance in bedrooms with window open.	Speech intelligibility within living areas with windows open resulting in moderate annoyance. Greater potential for sleep disturbance and adverse health impact.	Increased potential for sleep disturbance, including significant adverse health effects. Gardens and amenity spaces affected.	Significant adverse health effects likely to all habitable rooms. Occupants unable to open windows due to noise ingress and unable to enjoy garden / amenity areas.	High risk of significant adverse health impact. Unable to use garden and amenity space or have windows open for ventilation.	
Mitigation Considerations:	<b>A1</b> Use design, layout and landscaping (DLL) to create and preserve areas of amenity and tranquillity to enhance the noise environment.	<b>A2</b> Protect bedroom facades from noise through DLL. Provide minimum double-glazing with trickle vents to bedrooms.	<b>A3</b> Protect habitable room facades from noise through DLL with greater protection for bedrooms. Provide higher spec double-glazing with trickle-vents to all habitable rooms.	<b>A4</b> Bedroom facades to be protected through DLL to bring below LOAEL. Provide higher spec double-glazing with trickle vents to all habitable rooms. Protection of gardens and amenity space through DLL and acoustic fencing.	<b>A5</b> Bespoke assessment of noise mitigation needs, including consideration of alternative to open window ventilation provision to protect internal noise environment and protection of garden / amenity areas through DLL to bring below LOAEL.	<b>A6</b> Bespoke assessment of noise impact and mitigation, including DLL, protection of building envelope and provision of alternative amenity space.		
Planning Consideration:	No objection	No objection subject to Approved Plans and/or conditions to include satisfactory window specification to bedrooms with facades exposed to LOAEL noise.	No objection subject to Approved Plans and/or conditions to include satisfactory window specification to all habitable rooms with facades exposed to LOAEL noise.	Details of noise mitigation to be supplied as part of planning approval process. Conditions required to implement control measures within the noise report. Refusal if noise report is inadequate.	Details of noise mitigation to be supplied as part of planning approval process. Conditions required to implement control measures within the noise report. Refusal if noise report is inadequate.	Presumption against planning permission being granted, unless detailed noise impact assessment and approved mitigation measures implemented through conditions. Post completion verification of mitigation measures required.		

<sup>1</sup> Free-field, outdoor noise level expressed as dBLAeq(T), where T is the reference time period for the relevant Day, Evening or Night-time period see notes 2 to 4 below.

<sup>2</sup> Day is from 07:00 to 19:00 and the reference time period (T) is 8 hours.

<sup>3</sup> Evening is from 19:00 to 23:00 and the reference time period (T) is 4 hours.

<sup>4</sup> Night is from 23:00 to 07:00 and the reference time period (T) is 8 hours.

## APPENDIX TWO GUIDELINES ON RELATIVE SOUND LEVELS

Guideline “Relative” Sound Level <sup>5</sup>							
Relative Sound Level	Relative (Rating) Level:	< -10dB	-10dB to -5dB	-5dB to 0dB	+1dB to +5dB	+6dB to +10dB	> +10dB
	Effect:	NOEL	NOEL	NOEL	LOAEL	SOAEL	SOAEL+
	Effect / Impact Description:	Sound is likely to be inaudible and have no discernible impact on health or quality of life.	Sound will become audible, although should not cause a change in behaviour or have an adverse impact on health or quality of life.	Sound will become more noticeable, particularly if the sound has characteristics which make it distinguishable from general environmental noise. However this should not result in a change in behaviour or adverse impact on health, although the context and attitude to the noise source could influence the subjective response to the sound.	Sound from the source is likely to give rise to an adverse response, such as annoyance and behaviour change, for example having to close windows to cut out unwanted noise.	Sound is increasingly likely to be intrusive resulting in significant adverse impacts such as sleep disturbance, annoyance and have an adverse health impact.	Sound is very likely to have significant adverse impact on health and quality of life.
Mitigation Considerations:	<b>R1</b> Use good design, layout and landscaping (DLL) principles to create and preserve areas of amenity and tranquillity to enhance the noise environment and consider if sound reduction at source can be achieved within the design of the development.	<b>R2</b> Use principles outlined in R1	<b>R3</b> Use principles outlined in R1, with particular emphasis on protecting bedrooms and other habitable rooms from the noise, for example by separation from noise source, orientation of buildings and by the provision of higher spec double glazing with trickle vents t habitable rooms.	<b>R4</b> Use principles in R1 and additional structural mitigation such as an acoustic barrier <sup>6</sup> , or other structure and higher spec double glazing to habitable rooms with trickle ventilation.	<b>R5</b> Bespoke assessment of noise mitigation needs, including consideration of alternative to open window ventilation provision to protect internal noise environment and protection of garden / amenity areas through DLL to bring below LOAEL.	<b>R6</b> Bespoke assessment of noise impact and mitigation, including DLL, protection of building envelope and provision of alternative amenity space.	
Planning Consideration:	No objection and no specific noise measures required.	No objection, but developers should consider good design principles to preserve and enhance the noise environment.	No objection, but developers should consider good design principles to preserve and enhance the noise environment, with particular emphasis on protecting habitable rooms.	Approved Plans and/or conditions to include structural noise mitigation and satisfactory window specification to all habitable rooms with facades exposed to LOAEL noise. Potential refusal if noise mitigation not included.	Details of noise mitigation to be supplied as part of planning approval process. Conditions required to implement control measures within the noise report. Refusal if noise report is inadequate.	Presumption against planning permission being granted, unless detailed noise impact assessment and approved mitigation measures implemented through conditions. Post completion verification of mitigation measures required.	

<sup>5</sup> The relative sound describes the difference between a specific and identifiable sound source compared to the background noise when the specific noise is not present. The methodology in BS4142:2014 - *Method for Rating Industrial and Commercial Sound* should be used to determine the relative sound level and is comparable to the Rating level within the Standard.

<sup>6</sup> Acoustic barriers for R4 mitigation should break the line of sight between the noise source and receiver, be of solid construction with no gaps and with a minimum superficial density of  $4\text{kgm}^{-1}$ . Acoustic barriers for R5 mitigation or above should be tailored to achieve the specific noise mitigation for the site.

## APPENDIX THREE PLANNING CLASS USES

### Part A

- **A1 Shops** - Shops, retail warehouses, hairdressers, undertakers, travel and ticket agencies, post offices, pet shops, sandwich bars, showrooms, domestic hire shops, dry cleaners, funeral directors and internet cafes.
- **A2 Financial and professional services** - Financial services such as banks and building societies, professional services (other than health and medical services) and including estate and employment agencies. It does not include betting offices or pay day loan shops - these are now classed as “sui generis” uses (see below).
- **A3 Restaurants and cafés** - For the sale of food and drink for consumption on the premises - restaurants, snack bars and cafes.
- **A4 Drinking establishments** - Public houses, wine bars or other drinking establishments (but not night clubs).
- **A5 Hot food takeaways** - For the sale of hot food for consumption off the premises.

### Part B

- **B1 Business** - Offices (other than those that fall within A2), research and development of products and processes, light industry appropriate in a residential area.
- **B2 General industrial** - Use for industrial process other than one falling within class B1 (excluding incineration purposes, chemical treatment or landfill or hazardous waste).
- **B8 Storage or distribution** - This class includes open air storage.

### Part C

- **C1 Hotels** - Hotels, boarding and guest houses where no significant element of care is provided (excludes hostels).
- **C2 Residential institutions** - Residential care homes, hospitals, nursing homes, boarding schools, residential colleges and training centres.
- **C2A Secure Residential Institution** - Use for a provision of secure residential accommodation, including use as a prison, young offenders institution, detention centre, secure training centre, custody centre, short term holding centre, secure hospital, secure local authority accommodation or use as a military barracks.
- **C3 Dwellinghouses** - this class is formed of 3 parts:
  - C3(a) covers use by a single person or a family (a couple whether married or not, a person related to one another with members of the family of one of the couple to be treated as members of the family of the other), an employer and certain domestic employees (such as an au pair, nanny, nurse, governess, servant, chauffeur, gardener, secretary and personal assistant), a carer and the person receiving the care and a foster parent and foster child.
  - C3(b): up to six people living together as a single household and receiving care e.g. supported housing schemes such as those for people with learning disabilities or mental health problems.
  - C3(c) allows for groups of people (up to six) living together as a single household. This allows for those groupings that do not fall within the C4 HMO definition, but which

fell within the previous C3 use class, to be provided for i.e. a small religious community may fall into this section as could a homeowner who is living with a lodger.

- **C4 Houses in multiple occupation** - small shared houses occupied by between three and six unrelated individuals, as their only or main residence, who share basic amenities such as a kitchen or bathroom.

## Part D

- **D1 Non-residential institutions** - Clinics, health centres, crèches, day nurseries, day centres, schools, art galleries (other than for sale or hire), museums, libraries, halls, places of worship, church halls, law court. Non residential education and training centres.
- **D2 Assembly and leisure** - Cinemas, music and concert halls, bingo and dance halls (but not night clubs), swimming baths, skating rinks, gymnasiums or area for indoor or outdoor sports and recreations (except for motor sports, or where firearms are used).

## Sui Generis

- Certain uses do not fall within any use class and are considered 'sui generis'. Such uses include: betting offices/shops, pay day loan shops, theatres, larger houses in multiple occupation, hostels providing no significant element of care, scrap yards. Petrol filling stations and shops selling and/or displaying motor vehicles. Retail warehouse clubs, nightclubs, launderettes, taxi businesses, amusement centres and casinos.



Entertainment Licensing

**Sent by Email only**

**Councillor Oliver Newton  
Morley Borough Independents  
Civic Hall  
Calverley Street  
Leeds  
LS1 1UR**

  
Date: 10<sup>th</sup> October 2022

Dear Sirs,

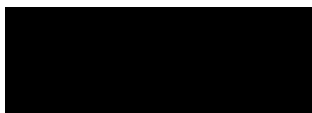
I write in relation to the above application by The General Committee of Morley Cricket & Sports Club.

Ward councillors and I had initial concerns surrounding the late opening hours on a Friday and Saturday that have been applied for, along with the effect that will have on the surrounding residents.

However, I have had a briefing from the applicant via a telephone conversation on Wednesday 5<sup>th</sup> October about their future plans that surround this application. I understand that Morley Cricket Club has become community hub and has attracted many sport/athletic clubs to use it as their hub. It is also one of the few remaining sports field green spaces in the area and they have recently had a planning application approved for their plans for the derelict bowling green(s). They have exciting prospects of a Women's cricket team, and such application will assist them with arranging events without having to apply for licences on numerous occasions.

The applicant requires a mere extension to their current conditions in order to attract an increased revenue stream. In relation to the 1am closing time on a Friday and Saturday evening for special events, the applicant feels that this will not be a regular occurrence and will be in place when required on the rare occasion. In light of this, ward colleagues and I are satisfied that the applicants' proposals are made in good faith and can only support this community hub and in turn boost the local economy.

Yours Faithfully,



**Councillor Oliver Newton**

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## Issued premises licences and club certificates within an area



### **PREM/01924/006 - Morley Town Hall, Queen Street, Morley, Leeds, LS27 9DY**

Sale by retail of alcohol	
Monday to Saturday	08:00 - 00:00
Sunday	08:00 - 23:00
Provision of late night refreshment	
Monday to Saturday	23:00 - 00:00
Performance of a play	
Monday to Saturday	08:00 - 00:00
Sunday	08:00 - 23:00
Exhibition of a film	
Monday to Saturday	08:00 - 00:00
Sunday	08:00 - 23:00
Indoor sporting events	
Monday to Saturday	08:00 - 00:00
Sunday	08:00 - 23:00
Boxing or wrestling entertainment	
Monday to Saturday	08:00 - 00:00
Sunday	08:00 - 23:00
Performance of live music	
Monday to Saturday	08:00 - 00:00
Sunday	08:00 - 23:00
Performance of recorded music	
Monday to Saturday	08:00 - 00:00
Sunday	08:00 - 23:00
Performance of dance	
Monday to Saturday	08:00 - 00:00
Sunday	08:00 - 23:00

### **PREM/00923/003 - Baan Thai Restaurant, 51D Commercial Street, Morley, Leeds, LS27 8AG**

Sale by retail of alcohol	
Monday to Saturday	11:00 - 00:00
Sunday	11:00 - 23:30
Performance of recorded music	
Every Day	00:01 - 00:00

### **PREM/03720/001 - Rodeos Takeaway, 14 South Queen Street, Morley, Leeds, LS27 9EW**

Sale by retail of alcohol	
Monday to Saturday	16:30 - 23:30
Sunday	16:30 - 23:00
Provision of late night refreshment	
Monday to Saturday	23:00 - 00:00
Sunday	23:00 - 23:30

### **PREM/00038/004 - Queen Hotel, Queen Street, Morley, Leeds, LS27 8DW**

Sale by retail of alcohol	
Every Day	09:00 - 01:00

Provision of late night refreshment	
Every Day	23:00 - 01:00
Exhibition of a film	
Every Day	09:00 - 01:00
Indoor sporting events	
Every Day	09:00 - 01:00
Performance of live music	
Every Day	09:00 - 01:00
Performance of recorded music	
Every Day	00:00 - 23:59
Performance of dance	
Every Day	09:00 - 01:00

**PREM/01652/002 - Pizza Bello, 3 Town End, Morley, Leeds, LS27 8AQ**

Sale by retail of alcohol	
Every Day	17:00 - 00:00
Provision of late night refreshment	
Every Day	23:00 - 00:00

**PREM/01328/013 - B & M Bargains, Leeds Exhibition Centre , Commercial Street, Morley, LS27 8AG**

Sale by retail of alcohol	
Monday to Saturday	08:00 - 23:00
Sunday	10:00 - 22:30

**PREM/01565/V02 - Cucina Cafe Bar, 106A Queen Street, Morley, Leeds, LS27 9EB**

Sale by retail of alcohol	
Monday to Saturday	11:00 - 00:00
Sunday	12:00 - 23:30
Provision of late night refreshment	
Monday to Saturday	23:00 - 00:00
Sunday	23:00 - 23:30
Performance of live music	
Thursday to Sunday	19:00 - 23:00
Performance of recorded music	
Thursday to Sunday	19:00 - 23:00

**PREM/01716/001 - Ishi's Store, 39A Peel Street, Morley, Leeds, LS27 8RG**

Sale by retail of alcohol	
Monday to Saturday	08:00 - 23:00
Sunday	10:00 - 22:30

**PREM/00487/001 - MSS Developments Ltd, 75 Queen Street, Morley, Leeds, LS27 8EB**

Sale by retail of alcohol	
Monday to Saturday	11:00 - 23:00
Sunday	11:00 - 22:30
Performance of live music	
Thursday to Saturday	18:00 - 23:00
Performance of recorded music	
Monday to Saturday	11:00 - 23:00
Sunday	11:00 - 22:30
Entertainment similar to live music, recorded music or dance	
Thursday to Saturday	20:00 - 23:00
Sunday	20:00 - 22:30

**PREM/01808/001 - Trojan Shimla Tandoori, 8 South Queen Street, Morley, Leeds, LS27 9EW**

Provision of late night refreshment	
Monday to Thursday	23:00 - 00:00
Friday & Saturday	23:00 - 02:30
Sunday	23:00 - 00:00

**PREM/04726/003 - Aldi, Chartists Way, Morley, Leeds, LS27 9ET**

Sale by retail of alcohol	
Every Day	06:00 - 00:00

**PREM/04418/003 - 1890, 137 Queen Street, Morley, Leeds, LS27 8HE**

Sale by retail of alcohol	
Monday to Thursday	12:00 - 23:00
Friday & Saturday	12:00 - 00:00
Sunday	12:00 - 23:00
Performance of live music	
Monday to Thursday	20:00 - 23:00
Friday	20:00 - 00:00
Saturday	14:00 - 00:00
Sunday	14:00 - 22:00
Performance of recorded music	
Monday to Thursday	12:00 - 23:00
Friday & Saturday	12:00 - 00:00
Sunday	12:00 - 23:00

**PREM/01791/001 - Man Wah Chinese Takeaway, 36a Fountain Street, Morley, Leeds, LS27 0PE**

Provision of late night refreshment	
Friday & Saturday	23:00 - 00:30
Sunday to Thursday	23:00 - 00:00

**PREM/01727/V02 - JD's Nightclub, Commercial Street, Morley, Leeds, LS27 8AG**

Sale by retail of alcohol	
Monday to Thursday	11:00 - 02:00
Friday & Saturday	11:00 - 04:00
Sunday	12:00 - 00:30
Provision of late night refreshment	
Friday & Saturday	23:00 - 04:00
Performance of live music	
Monday to Thursday	08:00 - 02:00
Friday & Saturday	11:00 - 04:00
Sunday	12:00 - 00:30
Performance of recorded music	
Monday to Thursday	08:00 - 02:00
Friday & Saturday	11:00 - 04:00
Sunday	12:00 - 00:30
Performance of dance	
Monday to Thursday	08:00 - 02:00
Friday & Saturday	11:00 - 04:00
Sunday	12:00 - 00:30

**PREM/04031/005 - Bacchus, 131 Queen Street, Morley, Leeds, LS27 8HE**

Sale by retail of alcohol	
Every Day	09:00 - 23:30
Provision of late night refreshment	
Every Day	23:00 - 23:30
Performance of live music	
Friday to Sunday	09:00 - 23:30
Performance of recorded music	
Every Day	09:00 - 23:30

**PREM/04606/002 - Sky Emerald Banqueting Suite, Unit 1E, 91A Queen Street, Morley, Leeds, LS27 8DW**

Sale by retail of alcohol	
Monday to Saturday	11:00 - 23:00
Sunday	11:00 - 22:00
Performance of a play	
Monday to Saturday	11:00 - 23:00
Sunday	11:00 - 22:00
Exhibition of a film	
Monday to Saturday	11:00 - 23:00
Sunday	11:00 - 22:00
Indoor sporting events	
Monday to Saturday	11:00 - 23:00
Sunday	11:00 - 22:00
Boxing or wrestling entertainment	
Monday to Saturday	11:00 - 23:00
Sunday	11:00 - 22:00
Performance of live music	
Monday to Saturday	13:00 - 23:00
Sunday	13:00 - 22:00
Performance of recorded music	
Monday to Saturday	11:00 - 23:00
Sunday	11:00 - 22:00
Performance of dance	
Monday to Saturday	11:00 - 23:00
Entertainment similar to live music, recorded music or dance	
Monday to Saturday	11:00 - 23:00
Sunday	11:00 - 22:00

**PREM/03353/003 - Zoyah, Bruntcliffe Road, Morley, Leeds, LS27 0LQ**

Sale by retail of alcohol	
Monday to Saturday	18:00 - 23:30
Sunday	18:00 - 23:00
Provision of late night refreshment	
Monday to Saturday	23:00 - 23:30
Exhibition of a film	
Monday to Saturday	18:00 - 23:30
Sunday	18:00 - 23:00
Performance of recorded music	
Monday to Saturday	18:00 - 23:30
Sunday	18:00 - 23:00

**PREM/01973/003 - Morley International Snooker Centre, High Point House, Queen Street, Morley, Leeds, LS27 9EB**

Sale by retail of alcohol	
Friday & Saturday	12:00 - 00:00
Sunday to Thursday	12:00 - 23:00
Performance of recorded music	
Friday & Saturday	12:00 - 00:00
Sunday to Thursday	12:00 - 23:00

**PREM/00691/002 - Sambuca Lounge Ltd, 2 Queens Place, Morley, Leeds, LS27 8HG**

Sale by retail of alcohol	
Tuesday to Saturday	12:00 - 00:00
Provision of late night refreshment	
Tuesday to Saturday	23:00 - 00:00
Performance of recorded music	
Tuesday to Saturday	12:00 - 00:00
Provision of facilities for dancing	
Tuesday to Saturday	18:00 - 00:00

**PREM/00464/001 - Kasa Rose, Town End, Fountain Street, Morley, Leeds, LS27 8AQ**

Sale by retail of alcohol	
Every Day	11:00 - 00:00
Provision of late night refreshment	
Every Day	23:00 - 00:00
Exhibition of a film	
Friday	11:00 - 00:00
Saturday	00:00 - 23:59
Sunday to Thursday	11:00 - 00:00
Indoor sporting events	
Every Day	11:00 - 00:00
Performance of live music	
Every Day	11:00 - 23:00
Performance of recorded music	
Every Day	11:00 - 00:00
Entertainment similar to live music, recorded music or dance	
Every Day	11:00 - 00:00

**PREM/04117/002 - Lime Tree Bistro, 28 - 30 Queen Street, Morley, Leeds, LS27 9BR**

Sale by retail of alcohol	
Every Day	12:30 - 22:30
Performance of recorded music	
Every Day	08:00 - 23:00

**PREM/04574/001 - & Soda Ltd, 20 King Street, Morley, Leeds, LS27 9ER**

Sale by retail of alcohol	
Every Day	00:00 - 23:59

**PREM/03490/005 - The Picture House, 117-117A Queen Street, Morley, Leeds, LS27 8HE**

Sale by retail of alcohol	
Thursday to Saturday	09:00 - 01:00
Sunday to Wednesday	09:00 - 00:00
Provision of late night refreshment	
Thursday to Saturday	23:00 - 01:00
Sunday to Wednesday	23:00 - 00:00

**PREM/02251/020 - Slip Inn, Albion Street, Morley, Leeds, LS27 8DT**

Sale by retail of alcohol	
Every Day	09:00 - 23:00
Performance of recorded music	
Every Day	09:00 - 23:00

**PREM/04108/001 - Topsy Cow, Middleton Road, Morley, Leeds, LS27 8AP**

Sale by retail of alcohol	
Every Day	09:00 - 00:00
Provision of late night refreshment	
Every Day	23:00 - 00:00
Exhibition of a film	
Every Day	08:00 - 00:00
Performance of live music	
Every Day	10:00 - 23:00
Performance of recorded music	
Every Day	08:00 - 00:00

**PREM/00394/012 - Commercial Inn, 62 Commercial Street, Morley, Leeds, LS27 8AG**

Sale by retail of alcohol	
Monday to Thursday	09:00 - 23:00
Friday & Saturday	09:00 - 01:00
Sunday	09:00 - 00:00
Indoor sporting events	
Monday to Thursday	15:00 - 23:30
Friday & Saturday	15:00 - 01:30
Sunday	09:00 - 00:30
Performance of live music	
Every Day	15:00 - 23:00
Performance of recorded music	
Monday to Thursday	09:00 - 23:30
Friday & Saturday	09:00 - 01:30
Sunday	09:00 - 00:30
Performance of dance	
Monday to Thursday	09:00 - 23:30
Friday & Saturday	09:00 - 01:30
Sunday	09:00 - 00:30
Entertainment similar to live music, recorded music or dance	
Monday to Thursday	09:00 - 23:30
Friday & Saturday	09:00 - 01:30
Sunday	09:00 - 00:30

**PREM/04617/001 - Nats Pad Thai, 96 Queen Street, Morley, Leeds, LS27 9EB**

Sale by retail of alcohol	
Every Day	11:00 - 23:00

**PREM/03745/004 - MSS Developments, MSS Development Ltd, Part Ground Floor Workshop, City Mills, Peel Street, Morley, Leeds, LS27 8QL**

Sale by retail of alcohol	
Every Day	09:00 - 23:00

**PREM/01651/V01 - Regency Ballroom, 4 Albion Street, Morley, Leeds, LS27 8DT**

Sale by retail of alcohol	
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Monday to Saturday	10:00 - 23:00
Sunday	12:00 - 22:30
Performance of live music	
Monday to Saturday	10:00 - 23:00
Sunday	12:00 - 22:30
Performance of recorded music	
Every Day	00:00 - 23:59
Performance of dance	
Monday to Saturday	10:00 - 23:00
Sunday	12:00 - 22:30

**PREM/01501/002 - Shanghai Chinese Takeaway, 70 Middleton Road, Morley, Leeds, LS27 8DH**

Provision of late night refreshment	
Every Day	23:00 - 00:30

**PREM/04435/002 - Westys Bar, 108 Queen Street, Morley, Leeds, LS27 9EB**

Sale by retail of alcohol	
Friday & Saturday	11:00 - 00:00
Sunday to Thursday	11:00 - 23:00

**PREM/00723/005 - Sportsman Inn, 14 Hungerhill Road, Morley, Leeds, LS27 9AD**

Sale by retail of alcohol	
Friday & Saturday	10:00 - 01:30
Sunday to Thursday	10:00 - 00:30
Exhibition of a film	
Friday & Saturday	10:00 - 01:30
Sunday to Thursday	10:00 - 00:30
Indoor sporting events	
Sunday to Thursday	10:00 - 00:30
Friday & Saturday	10:00 - 01:30
Performance of live music	
Friday & Saturday	10:00 - 01:30
Sunday to Thursday	10:00 - 00:30
Performance of recorded music	
Friday & Saturday	10:00 - 01:30
Sunday to Thursday	10:00 - 00:30
Entertainment similar to live music, recorded music or dance	
Friday & Saturday	10:00 - 01:30
Sunday to Thursday	10:00 - 00:30

**PREM/01203/005 - Home Bargains, Market Square, Hope Street, Morley, Leeds, LS27 8HA**

Sale by retail of alcohol	
Monday to Saturday	08:00 - 23:00
Sunday	10:00 - 22:30

**PREM/04637/004 - Morrisons Store And Petrol Filling Station, Windsor Court, Morley, Leeds, LS27 9BG**

Sale by retail of alcohol	
Every Day	06:00 - 00:00
Provision of late night refreshment	
Every Day	23:00 - 00:00

**PREM/04231/003 - Morley Services Club Ltd, United Services Club , High Street, Morley, Leeds, LS27 9AL**

Sale by retail of alcohol	
Monday to Thursday	09:00 - 23:30
Friday & Saturday	09:00 - 00:00
Sunday	11:00 - 23:00
Performance of live music	
Tuesday	18:00 - 23:00
Saturday	14:00 - 23:30
Performance of recorded music	
Friday & Saturday	12:00 - 23:50
Sunday to Thursday	12:00 - 23:00

**PREM/00798/003 - Fountain Inn, Queen Street, Morley, Leeds, LS27 9EB**

Sale by retail of alcohol	
Monday to Saturday	10:00 - 23:00
Sunday	12:00 - 22:30

**PREM/02892/001 - Morley Leisure Centre, Morley Leisure Centre, Queensway, Morley, Leeds, LS27 9JP**

Sale by retail of alcohol	
Monday to Thursday	11:00 - 23:00
Friday & Saturday	11:00 - 01:00
Sunday	11:00 - 23:30
Performance of a play	
Monday to Thursday	08:00 - 00:30
Friday & Saturday	08:00 - 01:00
Sunday	08:00 - 00:00
Indoor sporting events	
Monday to Thursday	08:00 - 00:30
Friday & Saturday	08:00 - 01:00
Sunday	08:00 - 00:00
Boxing or wrestling entertainment	
Monday to Thursday	08:00 - 00:30
Friday & Saturday	08:00 - 01:00
Sunday	08:00 - 00:00
Performance of live music	
Monday to Thursday	08:00 - 00:30
Friday & Saturday	08:00 - 01:00
Sunday	08:00 - 00:00
Performance of recorded music	
Monday to Thursday	08:00 - 00:30
Friday & Saturday	08:00 - 01:00
Sunday	08:00 - 00:00
Performance of dance	
Monday to Thursday	08:00 - 00:30
Friday & Saturday	08:00 - 01:00
Sunday	08:00 - 00:00

**PREM/00817/001 - South Parade Late Store, 17 South Parade, Morley, Leeds, LS27 8AJ**

Sale by retail of alcohol	
Monday to Saturday	08:00 - 23:00
Sunday	10:00 - 22:30



**CPREM/00120 - Morley Working Mens Club & Institute, Fountain Street, Morley, Leeds, LS27 9EH**

Supply of alcohol	
Monday to Saturday	11:00 - 00:30
Sunday	11:00 - 23:30
Indoor sporting events	
Monday	19:30 - 22:30
Performance of live music	
Monday to Saturday	11:00 - 23:00
Sunday	12:00 - 22:30
Performance of recorded music	
Monday to Thursday	11:00 - 23:00
Friday & Saturday	11:00 - 00:30
Sunday	12:00 - 22:30
Performance of dance	
Monday to Saturday	11:00 - 23:00
Sunday	12:00 - 22:30
Entertainment similar to live music, recorded music or dance	
Monday to Saturday	11:00 - 23:00
Sunday	12:00 - 22:30

**CPREM/00257 - Morley Mercantile Club, 16 Commercial Street, Morley, Leeds, LS27 8HN**

Supply of alcohol	
Monday to Saturday	11:00 - 23:00
Sunday	12:00 - 22:30
Performance of live music	
Monday to Saturday	11:00 - 23:00
Sunday	12:00 - 22:30
Performance of recorded music	
Monday to Saturday	11:00 - 23:00
Sunday	12:00 - 22:30
Performance of dance	
Monday to Saturday	11:00 - 23:00
Sunday	12:00 - 22:30
Entertainment similar to live music, recorded music or dance	
Monday to Saturday	11:00 - 23:00
Sunday	12:00 - 22:30

**CPREM/00052 - Morley Cricket & Sports Club, Scatcherd Lane, Morley, Leeds, LS27 0JJ**

Supply of alcohol	
Monday to Saturday	11:00 - 23:00
Sunday	12:00 - 22:30
Performance of live music	
Monday to Saturday	11:00 - 23:00
Sunday	12:00 - 22:30
Performance of recorded music	
Monday to Saturday	11:00 - 23:00
Sunday	12:00 - 22:30
Performance of dance	
Monday to Saturday	11:00 - 23:00
Sunday	12:00 - 22:30
Entertainment similar to live music, recorded music or dance	
Monday to Saturday	11:00 - 23:00
Sunday	12:00 - 22:30

**CPREM/00205 - Morley Rugby Football Club, Scatcherd Lane, Morley, Leeds, LS27 0JJ**

Supply of alcohol	
Monday to Saturday	12:00 - 01:00
Sunday	12:00 - 00:00
Performance of a play	
Every Day	12:00 - 00:00
Exhibition of a film	
Every Day	12:00 - 00:00
Indoor sporting events	
Every Day	12:00 - 00:00
Performance of live music	
Monday to Saturday	12:00 - 01:00
Sunday	12:00 - 00:00
Performance of recorded music	
Monday to Saturday	12:00 - 01:00
Sunday	12:00 - 00:00
Performance of dance	
Every Day	12:00 - 00:00
Entertainment similar to live music, recorded music or dance	
Monday to Saturday	11:00 - 23:00
Sunday	12:00 - 22:30



**Report author: Mr Martyn Musson**  
**0113 378 5029**

**Report of the Chief Officer Elections and Regulatory**

**Report to the Licensing Sub Committee**

**Date: 15th November 2022**

**Subject: Application for the Grant of a Premises Licence for Cat's Pyjamas Unit 2, 5 Stainbeck Lane, Meanwood, Leeds, LS7 3PJ**

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Chapel Allerton		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

**Summary of Main Issues**

This is an application for the grant of a premises licence made by Mr Zulfiqar Hussain, for Cat's Pyjamas, Unit 2, 5 Stainbeck Lane, Meanwood, Leeds, LS7 3PJ.

The application explains the premises intend to operate as a restaurant and takeaway offering the sale by retail of alcohol, late night refreshment and the performance of recorded music. The hours applied for each licensable activity can be noted at 3.3 of the report.

Responsible authorities and Ward Members have been notified of this application.

The application has attracted representations from the Environmental Protection Team and other persons.

An agreement has been reached with the Environmental Protection Team which has led to their representation being withdrawn. The two representations received from other persons remaining a matter outstanding for the Licensing Sub Committee's consideration.

## 1 Purpose of this Report

- 1.1 To advise Members of an application made under section 17 of the Licensing Act 2003 ("the Act") for a new premises licence in respect of the above mentioned premises.
- 1.2 Members are required to consider this application due to the receipt of representations.

## 2 History of the Premises

- 2.1 This is the first application for a premises licence for these premises.

## 3 The Application

- 3.1 The applicant's name is Mr Zulfiqar Hussain.
- 3.2 The proposed designated premises supervisor is Saira Jabeen.
- 3.3 In summary the application is for:

### *Sale by retail of alcohol*

*Sunday to Wednesday 10:00 - 00:00*  
*Thursday to Saturday 10:00 - 01:00*

### *Provision of late night refreshment*

*Sunday to Wednesday 23:00 - 00:00*  
*Thursday to Saturday 23:00 - 01:00*

### *Performance of recorded music*

*Sunday to Wednesday 09:00 - 00:00*  
*Thursday to Saturday 09:00 - 01:00*

- 3.4 A redacted version of the application has been attached at **Appendix A**.
- 3.5 The applicant proposes to promote the licensing objectives by taking the steps identified in Section M of the application form.

## 4 Location

- 4.1 A map which identifies the location of the premises is attached at **Appendix B**.

## 5 Representations

- 5.1 Under the Act representations can be received from anyone but they must be relevant and, in the case of a member of the public, must not be frivolous or vexatious.

### Representations from Responsible Authorities

- 5.2 A representation has been received from Leeds City Council's Environmental Protection Team in their capacity as a responsible authority. Any representation

may be negotiated prior to the hearing and in this instance, the operating schedule has been amended to include agreed measures and the representation has been withdrawn. A copy of the representation and agreement may be found at **Appendix C**.

### Other Representations

- 5.3 The application has attracted two representations from members of the public (described as 'other persons' in the legislation) which are oppose the application on the grounds of crime & disorder and public nuisance.
- 5.4 One of those representations has been received from a member of the public who has expressed concern that they may be at risk of retribution should their details be made public. As such their personal details have been redacted and they will remain anonymous. For this reason, despite their strength of feeling, they will not be attending the hearing and would like their written representations to be considered fully in their absence.
- 5.5 In order to protect personal data, redacted copies of the representations are attached at **Appendix D** and original copies of the representations will be provided to the Licensing Sub Committee in advance of the hearing.

## **6 Licensing Hours**

- 6.1 Members are directed to paragraphs 6.6 to 6.13 of the Statement of Licensing Policy which states the criteria that will be applied to any decision for new applications or variations which include extending hours.
- 6.2 In brief the Policy states at 6.12 that restrictions may be made to the proposed hours of use where, after receiving relevant representations, the council considers it appropriate for the promotion of the licensing objectives to do so.
- 6.3 The council will take into account the existing pattern of licensed premises in an area when considering what is appropriate to promote the objectives. Applications which are significantly out of character for a locality will need to demonstrate that granting the hours sought will not adversely impact on the licensing objectives.
- 6.4 A list of premises in the local area and their licensed hours and activities is provided at **Appendix E**.

## **7 Equality and Diversity Implications**

- 7.1 At the time of writing this report there were no implications for equality and diversity. Any decision taken by the licensing subcommittee will be in accordance with the four licensing objectives as prescribed by the Licensing Act 2003.

## **8 Options Available to Members**

- 8.1 The licensing subcommittee must take such of the following steps as it considers appropriate for the promotion of the licensing objectives:
- Grant the application as requested.

- Grant the application whilst imposing additional conditions and/or altering in any way the proposed operating schedule.
- Exclude any licensable activities to which the application relates.
- Refuse to specify the said person as the designated premises supervisor.
- Reject the whole or part of the application.

8.2 Members of the licensing subcommittee are asked to note that they may not reject the whole or part of the application merely because they consider it desirable to do so. It must be appropriate in order to promote the licensing objectives.

## **9 Background Papers**

- Guidance issued under s182 Licensing Act 2003
- Leeds City Council Statement of Licensing Policy



PREM1

Entertainment Licensing, Leeds City Council, Civic Hall, Leeds, LS1 1UR

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I ..... ZULFIQAR HUSSAIN..... (insert name(s) of applicant)
apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description
Cat's Pyjamas Chapel Allerton
Unit 2
5 Stainbeck Lane
Post town LEEDS Post code LS7 3PJ

Telephone number of premises (if any)
Non domestic rateable value of premises

Part 2 – Applicant Details

Please state whether you are applying for a premises licence as:

- a) an individual or individuals\* [X] please complete section (A)
b) a person other than an individual\*
i. as a limited company/limited liability partnership [ ] please complete section (B)
ii. as a partnership (other than limited liability) [ ] please complete section (B)
iii. as an unincorporated association or [ ] please complete section (B)
iv. other (for example a statutory corporation) [ ] please complete section (B)
c) a recognised club [ ] please complete section (B)

- d) a charity  please complete section (B)
- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales  please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that part) in an independent hospital in England  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\*If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below:

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
  - statutory function or
  - a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr  Mrs  Miss  Ms  Other title (for example, Rev) \_\_\_\_\_

Surname

HUSSAIN

First names

ZULFIQAR

Please tick yes

Date of Birth

[REDACTED]

I am 18 years old or over

Nationality

[REDACTED]

Current postal address if different from premises address

[REDACTED]

Post Town

[REDACTED]

Postcode

[REDACTED]

Daytime contact telephone number

[REDACTED]



Email address (optional)

Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information).

**SECOND INDIVIDUAL APPLICANT** (if applicable)

Mr  Mrs  Miss  Ms  Other title (for example, Rev) \_\_\_\_\_

Surname

First names

Please tick yes

Date of Birth

I am 18 years old or over

Nationality

Current postal address if different from premises address

Post Town

Postcode

Daytime contact telephone number

Email address (optional)

Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information).

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name
Address
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)
E-mail address (optional) <span style="background-color: black; color: black;">XXXXXXXXXX</span>

**Part 3 Operating Schedule**

When do you want the premises licence to start?

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Please give a general description of the premises (please read guidance note 1)

CAT'S PYJAMAS IS A WELL ESTABLISHED LOCAL RESTAURANT AND TAKEAWAY THAT IS EXPANDING INTO CHAPEL ALLERTON.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

<input type="text"/>
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What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Please tick  yes

**Provision of regulated entertainment**

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performance of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g)  
(if ticking yes, fill in box H)

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Sale by retail of alcohol** (if ticking yes, fill in box J)

**In all cases complete boxes K, L and M**

# A

<b>Plays</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of a play take place indoors or outdoors or both</b> – please tick (please read guidance note 3)	<b>Indoors</b>	<input type="checkbox"/>
				<b>Outdoors</b>	<input type="checkbox"/>
				<b>Both</b>	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here</b> (please read guidance note 4)		
<b>Mon</b>					
<b>Tue</b>			<b>State any seasonal variations for performing play</b> (please read guidance note 5)		
<b>Wed</b>					
<b>Thur</b>			<b>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
<b>Fri</b>					
<b>Sat</b>					
<b>Sun</b>					

# B

<b>Films</b> Standard days and timings (please read guidance note 7)			<b>Will the exhibition of a films take place indoors or outdoors or both</b> – please tick (please read guidance note 3)	<b>Indoors</b>	<input type="checkbox"/>
				<b>Outdoors</b>	<input type="checkbox"/>
				<b>Both</b>	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here</b> (please read guidance note 4)		
<b>Mon</b>					
<b>Tue</b>			<b>State any seasonal variations for the exhibition of films</b> (please read guidance note 5)		
<b>Wed</b>					
<b>Thur</b>			<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
<b>Fri</b>					
<b>Sat</b>					
<b>Sun</b>					

# C

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 7)			<b>Please give further details</b> (please read guidance note 4)
<b>Day</b>	<b>Start</b>	<b>Finish</b>	
Mon			<b>State any seasonal variations for indoor sporting events</b> (please read guidance note 5)
Tue			
Wed			
Thur			
			<b>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list.</b> (please read guidance note 6)
Fri			
Sat			
Sun			

# D

<b>Boxing or wrestling entertainment</b> Standard days and timings (please read guidance note 7)			<b>Will the boxing or wrestling entertainment take place indoors or outdoors or both</b> – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here</b> (please read guidance note 4)		
Mon					
Tue			<b>State any seasonal variations for the boxing or wrestling entertainment</b> (please read guidance note 5)		
Wed					
Thur			<b>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list.</b> (please read guidance note 6)		
Fri					
Sat					
Sun					

# E

<b>Live music</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of live music take place indoors or outdoors or both</b> – please tick (please read guidance note 3)	<b>Indoors</b>	<input type="checkbox"/>			
				<b>Outdoors</b>	<input type="checkbox"/>			
				<b>Both</b>	<input type="checkbox"/>			
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here</b> (please read guidance note 4)					
<b>Mon</b>								
<b>Tue</b>								
<b>Wed</b>						<b>State any seasonal variations for the performance of live music</b> (please read guidance note 5)		
<b>Thur</b>								
<b>Fri</b>						<b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list.</b> (Please read guidance note 6)		
<b>Sat</b>								
<b>Sun</b>								

# F

<b>Recorded music</b> Standard days and timings (please read guidance note 7)			<b>Will the playing of recorded music take place indoors or outdoors or both</b> – please tick (please read guidance note 3)	<b>Indoors</b>	<input type="checkbox"/>			
				<b>Outdoors</b>	<input type="checkbox"/>			
				<b>Both</b>	<input checked="" type="checkbox"/>			
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here</b> (please read guidance note 4)					
<b>Mon</b>	09:00	00:00						
<b>Tue</b>	09:00	00:00						
<b>Wed</b>	09:00	00:00				<b>State any seasonal variations for the playing of recorded music</b> (please read guidance note 5)		
<b>Thur</b>	09:00	01:00						
<b>Fri</b>	09:00	01:00				<b>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list.</b> (please read guidance note 6)		
<b>Sat</b>	09:00	01:00						
<b>Sun</b>	09:00	00:00						
			<b>Christmas Eve and New Year's Eve until 01:30</b>					

## G

<b>Performance of dance</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of dance take place indoors or outdoors or both</b> – please tick (please read guidance note 3)	<b>Indoors</b>	<input type="checkbox"/>
				<b>Outdoors</b>	<input type="checkbox"/>
				<b>Both</b>	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>			
<b>Mon</b>			<b>Please give further details here</b> (please read guidance note 4)		
<b>Tue</b>					
<b>Wed</b>			<b>State any seasonal variations for the performance of dance</b> (please read guidance note 5)		
<b>Thur</b>					
<b>Fri</b>			<b>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list.</b> (please read guidance note 6)		
<b>Sat</b>					
<b>Sun</b>					

## H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)			<b>Please give a description of the type of entertainment you will be providing</b>		
			<b>Will the entertainment take place indoors or outdoors or both</b> – please tick (please read guidance note 3)	<b>Indoors</b>	<input type="checkbox"/>
				<b>Outdoors</b>	<input type="checkbox"/>
				<b>Both</b>	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>			
<b>Mon</b>			<b>Please give further details here</b> (please read guidance note 4)		
<b>Tue</b>					
<b>Wed</b>			<b>State any seasonal variations for the entertainment of a similar description to that falling within (e), (f) or (g)</b> (please read guidance note 5)		
<b>Thur</b>					
<b>Fri</b>			<b>Special occasions e.g. Christmas Eve and New Year's Eve until 01:30</b>		
<b>Sat</b>					
<b>Sun</b>					
			<b>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within e), f) or g) at different times to those listed in the column on the left, please list.</b> (please read guidance note 6)		

**I**

<b>Late night refreshment</b> Standard days and timings (please read guidance note 7)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)</b>	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here (please read guidance note 4)</b>		
Mon	23:00	00:00			
			<b>State any seasonal variations for the provision of late night refreshment (please read guidance note 5)</b>		
Tue	23:00	00:00			
			<b>Special occasions e.g. Christmas Eve and New Year's Eve until 01:30</b>		
Wed	23:00	00:00			
			<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times to those listed in the column on the left, please list. (please read guidance note 6)</b>		
Thur	23:00	01:00			
			<b>Christmas Eve and New Year's Eve until 01:30</b>		
Fri	23:00	01:00			
Sat	23:00	01:00			
Sun	23:00	00:00			

**J**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			<b>Will the supply of alcohol be for consumption on or off the premises or both – please tick (please read guidance note 8)</b>	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>State any seasonal variations for the supply of alcohol (please read guidance note 5)</b>		
Mon	10:00	00:00			
			<b>Special occasions e.g. Christmas Eve and New Year's Eve until 01:30</b>		
Tue	10:00	00:00			
			<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list. (please read guidance note 6)</b>		
Wed	10:00	00:00			
			<b>Christmas Eve and New Year's Eve until 01:30</b>		
Thur	10:00	01:00			
Fri	10:00	01:00			
Sat	10:00	01:00			
Sun	10:00	00:00			



**State the name and details of the individual whom you wish to specify on the licence as the designated premises supervisor (please see declaration about the entitlement to work in the checklist at the end of the form)**

**Name SAIRA JABEEN**

**Address**

[REDACTED]

[REDACTED]

**Personal licence number** [REDACTED]

**Issuing licensing authority** [REDACTED]

**K**

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9)**

**L**

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)			<b>State any seasonal variations</b> (please read guidance note 5)  <b>Special occasions e.g. Christmas Eve and New Year's Eve until 01:45</b>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	
<b>Mon</b>	09:00	00:30	<b>Non standard timings. Where you intend to open the premises to be open to the public at different times from those listed in the column on the left, please list.</b> (please read guidance note 6)  <b>Christmas Eve and New Year's Eve until 02:00</b>
<b>Tue</b>	09:00	00:30	
<b>Wed</b>	09:00	00:30	
<b>Thur</b>	09:00	01:30	
<b>Fri</b>	09:00	01:30	
<b>Sat</b>	09:00	01:30	
<b>Sun</b>	09:00	00:30	

# M

**Describe the steps you intend to take to promote the four licensing objectives:**

**a) General – all four licensing objectives (b, c, d, e) (please read guidance note 10)**

TO PROMOTE ALL FOUR LICENSING OBJECTIVES WE WILL KEEP:

Please note that we have held and operated a licence for these premises without any problems and have successfully managed to meet our licence obligations to date and will continue to do so.

We will continue with strong management controls and effective training of all staff so that they are aware of the premises licence and the requirements to meet the four licensing objectives with particular attention to:

- a/ no selling of alcohol to underage people
- b/ no drunk and disorderly behaviour on the premises area
- c/ no violent and anti-social behaviour
- e/ no harm to children

- Operating Schedule providing the hours of operation and licensable activities during those hours.
- Designated premises supervisor to provide good training for staff on the Licensing Act to make or authorise each sale.
- Clear "Challenge 21" information to prevent the supply of alcohol to under-age drinkers.
- CCTV system installed with recording option available

As a licensed premises we know that it is necessary to carry out our functions or operate our business with a purpose of promoting these objectives. We will support these objectives through our operating policies and procedures (including staff training and qualifications, and strategic partnerships with other agencies as appropriate, including membership of the local pub watch scheme). We have already been operating successfully in line with our license obligations for a number of years and will continue to do so moving forward.

**b) The prevention of crime and disorder**

A suitable closed circuit Television (CCTV) system will be in operation at the premises at all times when it is being used for the provision of licensable activities and/or when members of the public are permitted to be on the premises. The CCTV system will record images to cover all areas of the premises to which the public have access (save for toilets), including any external areas of the premises such as car parks and beer gardens. The CCTV system will be capable of retaining images for a minimum of 31 days, will be of good quality and will contain the correct time and date stamp information. The CCTV system and images will be kept in a secure environment to which members of the public will not be permitted access. At least one member of staff will be on duty at the premises who is capable of operating the system and showing images recorded by it. These images will be downloaded and provided, as soon as practicable, to an officer of a responsible authority.

The age verification policy adopted by the premises, in respect of the sale or supply of alcohol will be Check 21, which means that those seeking to purchase alcohol at the premises who appear to be under the age of 21 will be required to provide acceptable evidence that they are 18 years of age (or older) before any alcohol is sold or supplied to them.

The sale/supply of alcohol shall only be made to accompany the sale of food. This does not preclude the sale/supply of alcohol to a person waiting to be seated in the restaurant or at the conclusion of the meal.

With regards to alcohol supplied as part of a delivery service:

- Alcohol will not be despatched from any premises, other than these licensed premises by the premises licence holder in accordance with this licence,
- The premises licence holder / designated premises supervisor will adopt an age verification policy throughout the whole process of operation, so that at any time, if customers are unable to prove they are 18, then the supply of alcohol will be refused at the point of any ordering procedure or facility, collection and also on delivery,
- Any third-party delivery company used will have a standalone policy to prevent the supply to any person under 18.
- A 'Check 21 policy' will be adopted, so that if on request, acceptable photographic documents cannot be produced to prove the date of birth of the purchaser, then the delivery will be refused outright, and the alcohol returned to the licensed premises,
- In all cases, delivery will be made only to the address indicated on each respective order and no other, otherwise it will be refused and the alcohol returned to the licensed premises, irrespective of who makes the delivery,
- In all cases, delivery will be refused to any person who is, or who appears to be under the influence of alcohol or drugs,
- The premises licence holder / designated premises supervisor will keep records of –
  - The date and time of all alcohol orders and the full name and address of who has made each order (including details of any refusals),
  - The date and time of the despatch of all orders from the licensed premises, and
  - The name of a third-party courier used.
  - These details will be retained at the licensed premises / by the premises licence holder, for possible inspection at any time on request, by a police officer or an authorised person of the licensing authority.

### **c) Public safety**

The premises licence holder and/or designated premises supervisor will ensure that an Incident Report Register is maintained on the premises to record incidents such as anti social behaviour, admissions refusals and ejections from the premises.

The Incident Report Register will contain consecutively numbered pages, the date time and location of the incident, details of the nature of the incident, the names and

personal licence numbers (if any) of any other staff involved or to whom the incident was reported, the names and numbers of any police officers attending, the police incident and/or crime number, name and address of any witnesses and confirmation of whether there is CCTV footage of the incident.

The Incident Report Register will be retained for a period of twelve months and produced for inspection immediately on the request of an authorised officer.

The age verification policy adopted by the premises, in respect of the sale or supply of alcohol will be challenge 21.

The premises shall be and remain predominantly food led.

**d) The prevention of public nuisance**

Prominent, clear and legible notices will be displayed at the exit requesting the public to respect the needs of nearby residents and to leave the premises and the area quietly.

Deliveries of goods necessary for the operation of the business will be carried out at such a time or in such a manner as to prevent nuisance and disturbance to nearby residents.

Bottles and waste will not be placed in external receptacles between the hours of 23:00 and 07:00 the following day and there should be no emptying of bottles and waste receptacles from outside the property between the hours of 23:00 and 07:00 hours.

**e) The protection of children from harm**

Challenge 21 sign which is a retailing strategy that encourages anyone who is over 18 but looks under 21 to carry acceptable ID (a card bearing the PASS hologram, a photographic driving licence or a passport) if they wish to buy alcohol.

No unaccompanied children will be allowed on the premises.

**Checklist**

Please tick to indicate agreement

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

[Applicable to all individual applicants, including those in partnership which is not a limited liability partnership, but not companies or limited liability partnerships]

- I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15)

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION ASYLUM AND NATIONALITY ACT 2006 AND PURUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.**

**Part 4 – Signatures** (please read guidance note 11)

**Signature of applicant or applicant's solicitor or other duly authorised agent.** (See guidance note 12). **If signing on behalf of the applicant please state in what capacity.**

Declaration	<p>[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership]</p> <ul style="list-style-type: none"> <li>I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li> <li>The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15).</li> </ul>
Signature	██████████
Date	██████
Capacity	██████

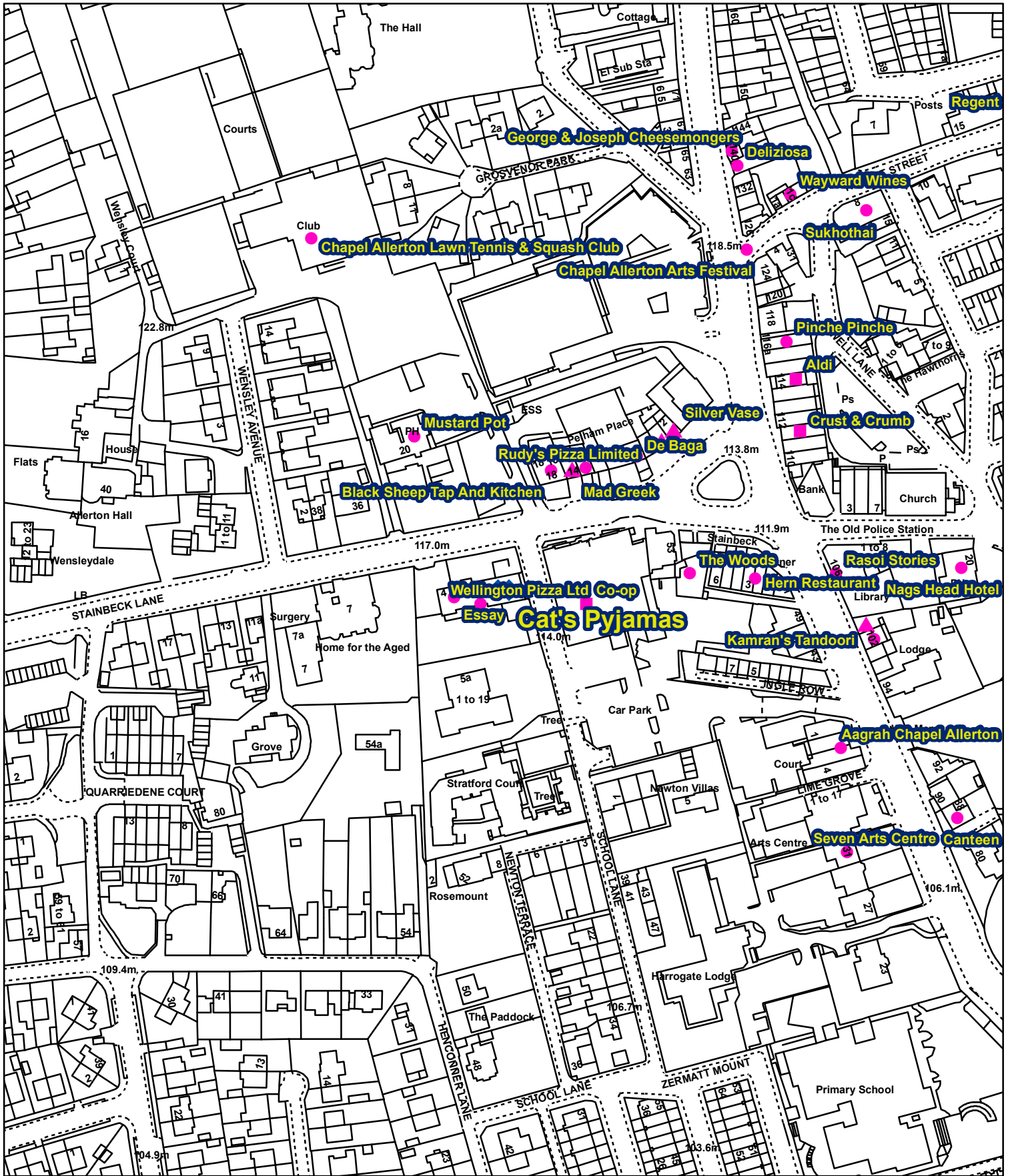
**For joint applications signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent.** (please read guidance note 13). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	
Capacity	

**Contact Name (where not previously given) and address for correspondence associated with this application** (please read guidance note 14)

Post town	
Telephone number (if any)	
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)	





**Notes for Guidance**



This map is based upon the Ordnance Survey's digital data with the permission of the Ordnance Survey on behalf of the controller of Her Majesty's Stationary Office

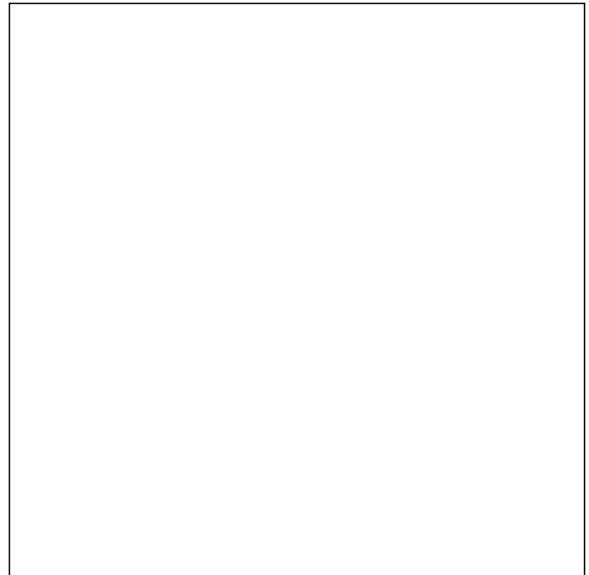
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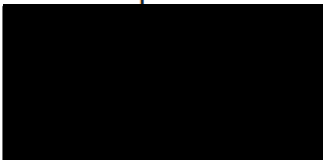
Key	
	On licence
	Late night refreshment
	Off licence
	Other

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Mr Zulfiqar Hussain



Environmental Protection Team  
Leeds City Council  
Millshaw Park Way  
Leeds  
LS11 0LS

Contact: Vanessa Holroyd

Tel: 

Our reference: PREM/04995/001  
30 September 2022

Dear Mr Hussain

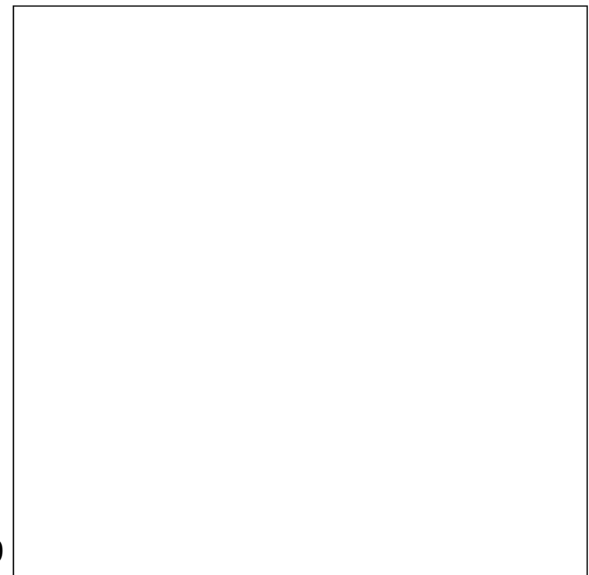
**Licensing Act 2003**

**Name and Address of Premises: Unit 2, 5 Stainbeck Lane, Meanwood, Leeds, LS7 3PJ,**

We refer to your licensing application for the above premises. We believe you have not given enough information about how you intend to meet a licensing objective, which is to prevent public nuisance. We therefore submit a formal objection to your application that includes information specifically associated with the premises and the area .

[www.leeds.gov.uk](http://www.leeds.gov.uk)

general enquiries 0113 222  
4444



You could meet the objective by agreeing to certain measures that we suggest are reasonable and relevant to your application. Please see part 1 of the enclosed document.

If you agree with the measures please complete and sign part 2 of the enclosed form and return it to us as soon as possible. Once we receive the form we will take it that you wish the licensing authority to amend your operating schedule to include those measures as conditions on the licence. If you disagree with the suggested measures then please complete part 3 and return it to us as soon as possible.

If you feel we should consider anything else or you have any questions please do not hesitate to contact us.

If the opening hours you propose under this application differ to those on the current planning approval then you should also apply to Planning Services to vary the hours. If you operate without planning permission you may have not met the relevant planning condition. You can contact Planning Services on 0113 222 4409.

Yours sincerely

A black rectangular redaction box covering the signature of Vanessa Holroyd.

Vanessa Holroyd  
Senior Environmental Health Officer

## **PART 1**

### **To be completed by the responsible authority**

#### **Leeds City Council's Environmental Action Service**

#### **Proposed Controlled Measures under the Licensing Act 2003**

**Name and Address of Premises: Unit 2, 5 Stainbeck Lane, Meanwood, Leeds, LS7 3PJ,**

The application premises are located in a building that has been converted into several commercial units and numerous residential apartments situated in Chapel Allerton with many other residential homes and other commercial units in close proximity.

This application is for the opening hours to be 09:00 to 00:30 hours Sunday to Wednesday, 09:00 to 01:30 hours Thursday to Saturday. Licensable activities to have a terminal hour of 00:00 Sun to Wed and 01:00 hours Thursday to Saturday for recorded music, (indoors and outdoors) late night refreshment (indoors and outdoors) and the sale of alcohol.

There is also a history of noise complaints concerning the previous business from loud music being played outside disturbing nearby residents.

Having considered the application under the Licensing Act 2003 for the above premises, we consider that the following measures are relevant and reasonable in order to meet the following aim of the licence:

- Prevention of public nuisance

### **Noise and Vibration**

1. Licensable activities shall be conducted and the facilities for licensed activities shall be designed and operated so as to prevent the transmission of audible noise or perceptible vibration through the fabric of the building or structure to adjoining properties.
2. Noise from a licensable activity at the premises will not be audible at the nearest noise sensitive premises at 5 Stainbeck Lane, Leeds, LS7 3PJ.
3. Bottles will not be placed in any external receptacle between 11 pm and 7 am the following day to minimise noise disturbance to neighbouring properties.
4. Noise from plant or machinery shall not be audible at the nearest noise sensitive premises during the operation of the plant or machinery. Plant and machinery shall be regularly serviced and maintained to meet this level.
5. The PLH/DPS will ensure patrons use beer gardens, external areas and play areas in a manner which does not cause disturbance to nearby residents and business in the vicinity. Patrons will not use such areas after 11 pm apart from smoking.
6. The designated premises supervisor and any door supervisors will monitor the activity of persons leaving the premises and remind them of their public responsibilities where necessary.
7. A facility will be provided for customers to order hackney taxis/private hire vehicles. Telephone numbers for taxi firms/private hire companies will be displayed in a prominent position on the premises.

Signed:



Dated: 30<sup>th</sup> September 2022

**PART 2**

**To be completed by the applicant/applicant’s representative**

**Leeds City Council’s Environmental Action Service  
Proposed Controlled Measures under the Licensing Act 2003**

**Name and Address of Premises: Unit 2, 5 Stainbeck Lane, Meanwood, Leeds, LS7 3PJ,**

I Zulfiqar Hussain .....

confirm that I am the applicant for the premises as stated above.

In signing this document I agree with the measures proposed by Leeds City Council’s Environmental Action Service, and we provide our consent for the licensing authority to incorporate the said measures into the operating schedule for the stated premises.

Signed: 

Dated: 30/9/2022

**PART 3**

**Name and Address of Premises: Unit 2, 5 Stainbeck Lane, Meanwood, Leeds, LS7 3PJ,**

I / We .....

confirm that I am / we are the applicant / the applicant’s representative (*delete as appropriate*) for the premises as stated above.

I / We formally advise that we are not prepared to accept the proposed measures as suggested by Leeds City Council’s Environmental Action Service.

In this instance we understand that Leeds City Council’s environmental action service will maintain their representation to my /our application, which will now proceed to a hearing before the licensing sub-committee.

Signed:

Dated:

Please return this document to:

Environmental Protection Team  
Leeds City Council  
Millshaw Park Way  
Leeds  
LS11 0LS

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**Musson, Martyn**

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**From:** [REDACTED] >  
**Sent:** 26 September 2022 21:46  
**To:** Entertainment Licensing <[Entertainment.Licen@leeds.gov.uk](mailto:Entertainment.Licen@leeds.gov.uk)>  
**Subject:** Cat's Pyjamas Stainbeck Lane

Hi

This email is in regards to the Cat's Pyjamas entertainment and event license submitted by Zulfiqar Hussain PREM/04995/001.

I live in [REDACTED] and I have concern in regards to the entertainment and event licence application for Cat's Pyjamas.

As there are five flats above this restaurant my concern is that music levels after 11pm will be very disturbing to myself and other residents.

Further to this the sale of alcohol post 11pm can cause public disorder and encourage drunken behaviour outside the property. Next to the venue, we have communal access to 5 flats and I would feel unsafe knowing that people are allowed to drink in the early morning hours.

I appreciate this has always been a commercial unit but applications have always been considerate of the residents surrounding this venue. Please consider the points above.

Regards

[REDACTED]

**From:** [Entertainment Licensing](#)  
**To:** [Musson, Martyn](#)  
**Subject:** PREM/04995/001 - Licensing act 2003, Cat's Pajama's Unit 2, 5 Stainbeck lane, Meanwood, LS7 3PJ  
**Date:** 12 October 2022 14:42:53

---

-----Original Message-----

**From:** [REDACTED]  
**Sent:** 12 October 2022 11:44  
**To:** Entertainment Licensing <Entertainment.Licen@leeds.gov.uk>  
**Subject:** Licensing act 2003, Cat's Pajama's Unit 2, 5 Stainbeck lane, Meanwood, LS7 3PJ

[You don't often get email from [REDACTED] Learn why this is important at [REDACTED]

To whom it may concern,

I'm writing in regards to the recent licensing application by Zulfiqar Hussain for the Cat's Pajama's Unit 2, 5 Stainbeck lane, Meanwood, LS7 3PJ.

My partner and I have recently purchased [REDACTED] after renting happily for 3 years, [REDACTED] Prior to the takeover of the previous business, we were on great terms with the Black Market restaurant who [kept music to a minimum and always packed down](#) any loud events by 11pm on the dot. The application by Hussain for the licensing of sale of alcohol, late night refreshment and performance of recorded music until the significantly later time of 1am worries me.

Ours and a number of other [REDACTED] will be greatly affected by this, as the noise does travel quite significantly from the business, especially at the rear of the building where they have a beer garden. For instance, even last night on a Tuesday, we could hear loud music coming from Unit 2 between the hours of 6-8pm. I'd like to express mine and my partners objection to the licensing between these hours, as I've mentioned previously, the previous business as well as Dapur Malaysia who hold the unit next door, have been kind enough to cease their music by the generous hour of 11pm.

I understand that a number of others in the building have expressed concern at this as well, and hopefully you've already received their emails. Thank you for reading, please do keep us updated on the end result of the application if you can.

Kind regards,

[REDACTED]

[REDACTED] Find out how [REDACTED]



## Issued premises licences and club certificates within an area



### **PREM/00930/005 - Original Nash's Fish Restaurant, 102 Harrogate Road, Chapel Allerton, Leeds, LS7 4LZ**

Sale by retail of alcohol	
Monday to Saturday	10:00 - 00:00
Performance of recorded music	
Every Day	00:00 - 23:59

### **PREM/01885/016 - Black Sheep Tap And Kitchen, 16 - 18 Stainbeck Lane, Meanwood, Leeds, LS7 3QY**

Sale by retail of alcohol	
Monday to Saturday	11:00 - 00:30
Sunday	12:00 - 23:30
Provision of late night refreshment	
Monday to Saturday	23:00 - 01:00
Sunday	23:00 - 00:00
Exhibition of a film	
Monday to Saturday	10:00 - 00:30
Sunday	10:00 - 23:30
Performance of live music	
Monday to Saturday	10:00 - 00:30
Sunday	12:00 - 23:30
Performance of recorded music	
Monday to Saturday	10:00 - 00:30
Sunday	12:00 - 23:30
Performance of dance	
Monday to Saturday	10:00 - 00:30
Sunday	12:00 - 23:30

### **PREM/00632/015 - Co-op, 1 Stainbeck Lane, Chapel Allerton, Leeds, LS7 3PJ**

Sale by retail of alcohol	
Every Day	07:00 - 23:00

### **PREM/02344/003 - Seven Arts Centre, 31A Harrogate Road, Chapel Allerton, Leeds, LS7 3PD**

Sale by retail of alcohol	
Every Day	10:00 - 00:30
Provision of late night refreshment	
Every Day	23:00 - 00:30
Exhibition of a film	
Every Day	09:00 - 01:00
Performance of live music	
Every Day	09:00 - 01:00
Performance of recorded music	
Every Day	09:00 - 01:00
Performance of dance	
Every Day	07:00 - 01:00
Entertainment similar to live music, recorded music or dance	

Every Day	07:00 - 01:00
Performance of a Play	
Every Day	09:00 - 01:00

**PREM/03261/018 - De Baga, 8B Stainbeck Lane, Meanwood, Leeds, LS7 3QY**

Sale by retail of alcohol	
Monday to Saturday	10:00 - 01:00
Sunday	12:00 - 00:30
Provision of late night refreshment	
Every Day	23:00 - 01:00
Exhibition of a film	
Monday to Saturday	11:00 - 01:00
Sunday	12:00 - 01:00
Performance of live music	
Monday to Saturday	10:00 - 01:00
Sunday	12:00 - 00:30
Performance of recorded music	
Every Day	00:00 - 23:59
Performance of dance	
Monday to Saturday	10:00 - 01:00
Sunday	12:00 - 00:30
Entertainment similar to live music, recorded music or dance	
Monday to Saturday	10:00 - 01:00
Sunday	12:00 - 00:30

**PREM/04115/002 - Aldi, Harrogate Road, Moortown, Leeds, LS7 3PD**

Sale by retail of alcohol	
Every Day	07:00 - 23:00

**PREM/00526/004 - Mustard Pot, 20 Stainbeck Lane, Meanwood, Leeds, LS7 3QY**

Sale by retail of alcohol	
Monday to Thursday	10:00 - 00:00
Friday & Saturday	10:00 - 01:00
Sunday	11:00 - 23:00
Provision of late night refreshment	
Monday to Thursday	23:00 - 00:00
Friday & Saturday	23:00 - 01:00
Sunday	23:00 - 00:00
Exhibition of a film	
Monday to Thursday	10:00 - 00:00
Friday & Saturday	10:00 - 01:00
Sunday	11:00 - 00:00
Indoor sporting events	
Monday to Thursday	10:00 - 00:00
Friday & Saturday	10:00 - 01:00
Sunday	11:00 - 00:30
Performance of live music	
Monday to Thursday	10:00 - 00:00
Sunday	11:00 - 00:30
Friday & Saturday	10:00 - 01:00
Performance of recorded music	
Monday to Thursday	10:00 - 00:00
Friday & Saturday	10:00 - 01:00
Sunday	11:00 - 00:30

Performance of dance	
Monday to Thursday	10:00 - 00:00
Friday & Saturday	10:00 - 01:00
Sunday	11:00 - 00:30

**PREM/01655/004 - Aagrah Chapel Allerton, 33-37 Harrogate Road, Moortown, Leeds, LS7 3PD**

Sale by retail of alcohol	
Monday to Saturday	11:00 - 00:30
Sunday	12:00 - 22:30
Provision of late night refreshment	
Monday to Saturday	23:00 - 00:30
Performance of live music	
Monday to Saturday	11:00 - 00:30
Sunday	12:00 - 22:30
Performance of recorded music	
Monday to Saturday	11:00 - 00:30
Sunday	12:00 - 22:30
Performance of dance	
Monday to Saturday	11:00 - 00:30
Sunday	12:00 - 22:30
Entertainment similar to live music, recorded music or dance	
Monday to Saturday	11:00 - 00:30
Sunday	12:00 - 22:30

**PREM/04421/002 - Hern Restaurant, 5 Stainbeck Corner, Stainbeck Lane, Meanwood, Leeds, LS7 3PG**

Sale by retail of alcohol	
Every Day	10:00 - 00:00
Provision of late night refreshment	
Monday to Saturday	23:00 - 00:00
Performance of recorded music	
Every Day	12:00 - 00:00

**PREM/00772/007 - Nags Head Hotel, 20 Town Street, Chapeltown, Leeds, LS7 4NB**

Sale by retail of alcohol	
Monday to Saturday	10:00 - 23:00
Sunday	12:00 - 22:30

**PREM/01104/005 - Rudy's Pizza Limited, 10 - 12 Stainbeck Lane, Meanwood, Leeds, LS7 3QY**

Sale by retail of alcohol	
Monday to Saturday	10:00 - 00:00
Sunday	12:00 - 23:30
Provision of late night refreshment	
Monday to Saturday	23:00 - 00:30
Sunday	23:00 - 00:00
Performance of recorded music	
Every Day	00:00 - 23:59

**PREM/04555/001 - Rasoi Stories, The Old Police Station, 106A Harrogate Road, Chapel Allerton, Leeds, LS7 4LZ**

Sale by retail of alcohol	
Every Day	12:00 - 00:00

Provision of late night refreshment	
Every Day	23:00 - 00:00
Performance of live music	
Every Day	12:00 - 00:00
Performance of recorded music	
Every Day	12:00 - 00:00

**PREM/03367/002 - Crust & Crumb, 110B Harrogate Road, Moortown, Leeds, LS7 4NY**

Sale by retail of alcohol	
Monday to Saturday	08:00 - 18:00

**PREM/01547/005 - Pinche Pinche, 116A Harrogate Road, Moortown, Leeds, LS7 4NY**

Sale by retail of alcohol	
Monday to Saturday	10:00 - 00:00
Sunday	12:00 - 23:30
Provision of late night refreshment	
Monday to Saturday	23:00 - 00:00
Sunday	23:00 - 23:30
Performance of recorded music	
Every Day	00:00 - 23:59

**PREM/01270/020 - The Woods, Stainbeck Lane, Leeds, LS7 3PG**

Sale by retail of alcohol	
Monday to Saturday	09:00 - 01:00
Sunday	09:00 - 00:00
Provision of late night refreshment	
Monday to Saturday	23:00 - 01:00
Sunday	23:00 - 00:00
Performance of live music	
Monday to Saturday	09:00 - 01:00
Sunday	12:00 - 00:00
Performance of recorded music	
Monday to Saturday	09:00 - 01:00
Sunday	12:00 - 00:00

**PREM/03548/003 - Mad Greek, 14 Stainbeck Lane, Meanwood, Leeds, LS7 3QY**

Sale by retail of alcohol	
Every Day	10:00 - 23:30
Provision of late night refreshment	
Every Day	23:00 - 00:30

**PREM/04278/003 - Essay, Unit 1, 5 Stainbeck Lane, Meanwood, Leeds, LS7 3QZ**

Sale by retail of alcohol	
Wednesday to Saturday	12:00 - 23:30
Sunday	12:00 - 22:30
Performance of recorded music	
Wednesday to Saturday	12:00 - 23:30
Sunday	12:00 - 22:00

**PREM/03202/004 - Canteen, 86A Harrogate Road, Leeds, LS7 4LZ**

Sale by retail of alcohol	
Every Day	09:00 - 01:00
Provision of late night refreshment	
Every Day	23:00 - 01:00

Performance of live music	
Every Day	09:00 - 01:00
Performance of recorded music	
Every Day	09:00 - 01:00

**CPREM/00107 - Chapel Allerton Club Ltd, 19 Town Street, Chapeltown, Leeds, LS7 4NB**

Supply of alcohol	
Monday to Wednesday	11:00 - 00:00
Thursday to Saturday	11:00 - 01:00
Sunday	12:00 - 22:30
Exhibition of a film	
Monday to Wednesday	11:00 - 00:00
Thursday to Saturday	11:00 - 01:00
Sunday	12:00 - 22:30
Indoor sporting events	
Monday to Wednesday	11:00 - 00:00
Thursday to Saturday	11:00 - 01:00
Sunday	12:00 - 22:30
Performance of live music	
Monday to Wednesday	11:00 - 23:30
Thursday to Saturday	11:00 - 00:30
Sunday	12:00 - 22:00
Performance of recorded music	
Every Day	00:00 - 23:59
Entertainment similar to live music, recorded music or dance	
Monday to Wednesday	11:00 - 00:00
Thursday to Saturday	11:00 - 01:00
Sunday	12:00 - 22:30

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